

SECTION 5

ADMINISTRATIVE SERVICES

TABLE OF CONTENTS

GENERAL INFORMATION	1
ADMINISTRATION.....	1
CORRESPONDENCE AND INQUIRIES.....	1
PROCUREMENT OF FORMS	3
REPRODUCIBLE NEGATIVES	3
SOFTWARE	3
HARD COPY CLAIM FORMS	3
PRIVATE VENDORS.....	3
FAX REQUESTS.....	4
WEB ADDRESS	4
CLTC REGIONAL OFFICES	5
LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS	9
DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES	21

SECTION 5 ADMINISTRATIVE SERVICES

GENERAL INFORMATION

ADMINISTRATION

The Department of Health and Human Services (DHHS) administers the South Carolina Medicaid Program. This section outlines the available resources for Medicaid providers, with telephone numbers, addresses, and the individuals available for provider assistance.

CORRESPONDENCE AND INQUIRIES

All correspondence to the Medicaid administrative staff should be directed to:

Department of Health and Human Services
Division of Community Long-Term Care
Post Office Box 8206
Columbia, SC 29202-8206
(803) 898-2590

Correspondence concerning specific policy and procedural problems must be directed to the appropriate program manager. Inquiries concerning specific claims should also be directed to the appropriate program manager, but only after corrections have been made on rejected claims and all claims filing requirements have been met. Medicaid Provider Inquiry (DHHS Form 140) may be used to check the status on outstanding claims. Always include the provider's Medicaid number, the recipient's Medicaid number and the date of service when requesting the status of outstanding claims. **Allow 45 days from the submission date before requesting the status of the claim.** (See the sample form in the Forms section of this manual.)

Questions concerning resident eligibility or identification numbers should be directed to the SCDHHS county office in the resident's county of residence. Beneficiaries who have questions regarding specific coverage issues should be referred to the appropriate staff of their county SCDHHS office for assistance. To verify eligibility status, please use the South Carolina Medicaid Web-based Claims Submission Tool (Web Tool). For information on the Web Tool, please contact the SCDHHS Medicaid Provider Service Center at 1-888-289-0709.

SECTION 5 ADMINISTRATIVE SERVICES

This page was intentionally left blank.

SECTION 5 ADMINISTRATIVE SERVICES**PROCUREMENT
OF FORMS**

The Department of Health and Human Services will not supply the CMS-1500 claim form (08/05 version) to providers. Providers should purchase the form in its approved format from the private vendor of their choice. Examples of vendors who supply the form are listed below. This list should not be viewed as an endorsement of these vendors by DHHS.

**REPRODUCIBLE
NEGATIVES**

Government Printing Office
Room C-836
Building Three
Washington, DC 20401
(202) 275-1189

SOFTWARE

Attn: Orders Department
American Medical Association
Post Office Box 10946
Chicago, IL 60610

HARD COPY CLAIM FORMS

Government Printing Office
Superintendent of Documents
Post Office Box 371954
Pittsburgh, PA 15250-7954
(202) 512-1800
Fax: (202) 512-2250
Web site orders: <http://bookstore.gpo.gov>

PRIVATE VENDORS

Moore Wallace
1210 Key Road
Columbia, SC 29201
(803) 576-1302

Physicians' Record Company
3000 S. Ridgeland Ave.
Berwyn, IL 60402-0724
(800) 323-9268 (toll free)
Fax: (708) 749-0171

SECTION 5 ADMINISTRATIVE SERVICES

PROCUREMENT OF FORMS

PRIVATE (CONT'D.)

VENDORS

Standard Register Company
140 Stoneridge Drive, Suite 380
Columbia, SC 29210
(803) 256-0004
Fax: (803) 256-1602

FAX REQUESTS

A provider may request the following forms via fax number (803) 898-4528:

1. Confidential Medicaid Complaint (Form 126)
2. Medicaid Provider Inquiry (Form 140)
3. Request for Medicaid Forms (142)
4. Medicaid Refund Check Remittance (Form 205)

Copies of these and other forms are also available in the Forms section of this manual.

WEB ADDRESS

The most current version of this manual is available on the DHHS Web site at <http://www.scdhhs.gov/>.

To order a paper or CD version of this manual, please contact Medicaid Provider Enrollment and Education at 1-888-289-0709. From the Main Menu, select option 4 for the Provider Enrollment and Education Menu, and then select option 3 to request a provider manual. Charges for printed manuals are based on actual costs of printing and mailing.

SECTION 5 ADMINISTRATIVE SERVICES

CLTC REGIONAL OFFICES

<u>Office</u>	<u>Counties Served</u>	<u>Contact Information</u>
Area 1 Greenville	Greenville Pickens	620 North Main St. Greenville, SC 29601 Phone: (864) 242-2211 Toll Free: 1-888-535-8523 Fax: (864) 242-2107
Area 2 Spartanburg	Cherokee Spartanburg Union	1411 W. O. Ezell Blvd., Suite 6 Spartanburg, SC 29301 Phone: (864) 587-4707 Toll Free: 1-888-551-3864 Fax: (864) 587-4716
Area 3 Greenwood	Abbeville Edgefield Greenwood Laurens McCormick Saluda	617 South Main St. Post Office Box 3088 Greenwood, SC 29648 Phone: (864) 223-8622 Toll Free: 1-800-628-3838 Fax: (864) 223-8607
Area 4 Rock Hill	Chester Lancaster York	1890 Neely's Creek Rd. Rock Hill, SC 29732 Phone: (803) 327-9061 Toll Free: 1-888-286-2078 Fax: (803) 327-9065
Area 5 Columbia	Fairfield Newberry Lexington Richland	7499 Parklane Rd., Suite 164 Columbia, SC 29223 Phone: (803) 741-0826 Toll Free: 1-888-847-0908 Fax: (803) 741-0830
Area 6 Orangeburg	Allendale Bamberg Barnwell Calhoun Orangeburg	191 Regional Parkway, Building A Orangeburg, SC 29118 Phone: (803) 536-0122 Toll Free: 1-888-218-4915 Fax: (803) 534-2358

SECTION 5 ADMINISTRATIVE SERVICES

CLTC REGIONAL OFFICES

<u>Office</u>	<u>Counties Served</u>	<u>Contact Information</u>
Area 6A Aiken Satellite Office	Aiken Barnwell	2230 Woodside Executive Court Aiken, SC 29803 Phone: (803) 641-7680 Toll Free: 1-888-364-3310 Fax: (803) 641-7682
Area 7 Sumter	Clarendon Kershaw Lee Sumter	30 Wesmark Ct. Sumter, SC 29150 Phone: (803) 905-1980 Toll Free: 1-888-761-5991 Fax: (803) 905-1987
Area 8 Florence	Chesterfield Darlington Dillon Florence Marlboro	201 Dozier Blvd. Florence, SC 29501 Phone: (843) 667-8718 Toll Free: 1-888-798-8995 Fax: (843) 667-9354
Area 9 Conway	Georgetown Horry Marion Williamsburg	1601 11 th Ave. Conway, SC 29528 Post Office Box 2150 Conway, SC 29526 Phone: (843) 248-7249 Toll Free: 1-888-539-8796 Fax: (843) 248-3809
Area 10 Charleston	Berkeley Charleston Dorchester	4130 Faber Place Drive, Suite 303 N. Charleston, SC 29405 Phone: (843) 529-0142 Toll Free: 1-888-805-4397 Fax: (843) 566-0171
Area 10A Ridgeland Satellite Office	Beaufort Colleton Hampton Jasper	10175 South Jacob Smart Blvd. Post Office Box 2065 Ridgeland, SC 29936 Phone: (843) 726-5353 Toll Free: 1-800-262-3329 Fax: (843) 726-5113

SECTION 5 ADMINISTRATIVE SERVICES**CLTC REGIONAL OFFICES**

<u>Office</u>	<u>Counties Served</u>	<u>Contact Information</u>
Area 11 Anderson	Anderson Oconee	3215 Martin Luther King Blvd, Suite H Anderson, SC 29625 Post Office Box 5947 Anderson, SC 29623-5947 Phone: (864) 224-9452 Toll Free: 1-800-713-8003 Fax: (864) 225-0871

SECTION 5 ADMINISTRATIVE SERVICES
CLTC REGIONAL OFFICES

This page was intentionally left blank.

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
Abbeville	<p>Emerald Center Board for Disabilities and Special Needs Post Office Box 3004 Greenwood, SC 29648 Phone: (864) 942-8900 Fax: (864) 942-8945 www.schsp.org/emeraldcenter</p> <p style="padding-left: 40px;">Other services available in Edgefield, Greenwood, McCormick, and Saluda Counties.</p> <p>William H. O'Dell Center Ware Shoals 5 Griffin Dr. Ware Shoals, SC 29692 Phone: (864) 456-7426 Fax: (864) 456-3593</p>
Aiken	<p>Aiken County Board of Disabilities Post Office Box 698 Aiken, SC 29802 Phone: (803) 642-8800 Fax: (803) 642-8806 Email: Courtney@scescape.net www.aikenboard.org</p> <p>Tri-Development Center of Aiken County, Inc. Post Office Box 698 Aiken, SC 29802 Phone: (803) 642-8800 Fax: (803) 642-8806 www.aikentdc.org</p>

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
Allendale	<p>Allendale/Barnwell Disabilities and Special Needs Board Post Office Box 556 Barnwell, SC 29812-0556 Phone: (803) 584-5050 (Allendale) (803) 259-7472 (Barnwell) Fax: (803) 584-7208 (Allendale) (803) 259-1351 (Barnwell) Email: bparker@barnwellsc.com</p>
Anderson	<p>Anderson Board of Disabilities and Special Needs 212 McGee Rd. Anderson, SC 29625 Phone: (864) 260-4515 Fax: (864) 260-5011</p>
Bamberg	<p>Bamberg Disabilities and Special Needs Board Post Office Box 333 Denmark, SC 29042 Phone: (803) 793-5003 Fax: (803) 793-3778 Email: gloriaj_59059@yahoo.com</p>
Barnwell	<p>Allendale/Barnwell Disabilities and Special Needs Board Post Office Box 556 Barnwell, SC 29812-0556 Phone: (803) 584-5050 (Allendale) (803) 259-7472 (Barnwell) Fax: (803) 584-7208 (Allendale) (803) 259-1351 (Barnwell) Email: bparker@barnwellsc.com</p>
Beaufort	<p>Beaufort Disabilities and Special Needs Board Post Office Box 129 Port Royal, SC 29935 Phone: (843) 525-7680 Fax: (843) 525-4073</p>

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
Berkeley	<p>Berkeley Citizens, Inc. Post Office Drawer 429 Moncks Corner, SC 29461 Phone: (843) 761-0300 Fax: (843) 761-0303 Email: admin@bciservices.org www.berkeleycitizens.org</p>
Calhoun	<p>Calhoun Board of Disabilities and Special Needs Rte 4, Box 79-B St. Matthews, SC 29135 Phone: (803) 874-2664 Fax: (803) 874-2660 Email: ljohnson@earthlink.com</p>
Charleston	<p>Disabilities Board of Charleston County 995 Morrison Dr. Charleston, SC 29413 Phone: (843) 805-5800 Fax: (843) 805-5805 Email: kelliott@dsncc.com</p>
Cherokee	<p>Cherokee Disabilities and Special Needs Board 959 East O'Neal St. Gaffney, SC 29340 Phone: (864) 487-4190 Fax: (864) 489-1384 Email: ccdsnba@aol.com</p> <p>Cherokee County ARC Post Office Box 397 Gaffney, SC 29342 Phone: (864) 489-4217</p>
Chester	<p>Chester-Lancaster Disabilities and Special Needs Board Post Office Box 577 Lancaster, SC 29721 Phone: (803) 285-4368 Fax: (803) 286-5571</p>

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
Chesterfield	Chesterfield Disabilities and Special Needs Board Post Office Drawer 151 Chesterfield, SC 29709 Phone: (843) 623-9016 Fax: (843) 623-3144 Email: CCBDN@infoave.net
Clarendon	Clarendon Disabilities and Special Needs Board Post Office Drawer 40 Manning, SC 29102 Phone: (803) 435-2330 Fax: (803) 435-8523
Colleton	Colleton Disabilities and Special Needs Board Post Office Box 1547 Walterboro, SC 29488 Phone: (843) 549-1732 Fax: (843) 549-2359
Darlington	Darlington Disabilities and Special Needs Board 201 N. Damascus Church Rd. Hartsville, SC 29550 Phone: (843) 332-7252 Fax: (843) 332-3168 Email: tmwitt@earthlink.net
Dillon	Marion-Dillon Disabilities and Special Needs Board Post Office Box 2072 Dillon, SC 29536 Phone: (843) 774-6775 (Dillon) (843) 423-4484 (Marion) Fax: (843) 423-4541 (Dillon and Marion)
Dorchester	Dorchester Board of Disabilities and Special Needs Post Office Box 2950 Summerville, SC 29484 Phone: (843) 871-1285 Fax: (843) 871-2929

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
Edgefield	<p>Emerald Center Board for Disabilities and Special Needs Post Office Box 3004 Greenwood, SC 29648 Phone: (864) 942-8900 Fax: (864) 942-8945</p> <p style="padding-left: 40px;">Other services available in Abbeville, Greenwood, McCormick, and Saluda Counties.</p>
Fairfield	<p>Fairfield-Newberry Disabilities and Special Needs Board Post Office Box 856 Newberry, SC 29108 Phone: (803) 635-1117 Fax: (803) 635 1964 Email: fndsnb@aol.com</p> <p>Babcock Center, Inc. Post Office Box 3817 Columbia, SC 29230 Phone: (803) 799-1970 Fax: (803) 799-1238</p> <p>Bright Start 3202 Millwood Ave Columbia, SC 29205 Phone: (803) 929-1112 Fax: (803) 929-1418</p>
Florence	<p>Florence Disabilities and Special Needs Board Post Office Box 12810 Florence, SC 29504 Phone: (843) 667-5007 (Florence) (843) 394-3963 (Lake City) Fax: (843) 678-8573 (Florence) Email: hsdavised@yahoo.com</p>
Georgetown	<p>Georgetown Disabilities and Special Needs Board Post Office Box 1471 Georgetown, SC 29442 Phone: (843) 546-8228 Fax: (843) 546-1617 Email: rsg@sccoast.net</p>

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
Greenville	<p>Greenville Disabilities and Special Needs Board Post Office Box 17467 Greenville, SC 29606-8467 Phone: (864) 288-1907 Fax: (864) 297-4990</p> <p>Greenville Disabilities and Special Needs Board Peace Rehabilitation Center 651 S. Main St. Greenville, SC 29601 Phone: (864) 241-2613</p>
Greenwood	<p>Emerald Center Board for Disabilities and Special Needs Post Office Box 3004 Greenwood, SC 29648 Phone: (864) 942-8900 Fax: (864) 942-8945</p> <p style="padding-left: 40px;">Other services available in Abbeville, Edgefield, McCormick, and Saluda Counties.</p>
Hampton	<p>Hampton Disabilities and Special Needs Board Post Office Box 128 Hampton, SC 29924 Phone: (803) 943-4818 Fax: (803) 943-3322 Email: clalgood@internetx.net</p>
Horry	<p>Horry Disabilities and Special Needs Board 250 Victory Ln. Conway, SC 29526 Phone: (843) 347-3010 Fax: (843) 347-7308 Email: dsn@sccoast.net</p>
Jasper	<p>Jasper Disabilities and Special Needs Board Post Office Box 747 Ridgeland, SC 29936 Phone: (843) 726-4499 Fax: (843) 726-4091 Email: myraz@hargay.com</p>

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
Kershaw	Kershaw Board of Disabilities and Special Needs Post Office Box 310 Camden, SC 29020-0310 Phone: (803) 432-4841 (888) 246-7718 Fax: (803) 424-2280 Email: kcbdsn@camden.net
	Babcock Center, Inc. Post Office Box 3817 Columbia, SC 29230 Phone: (803) 799-1970 Fax: (803) 799-1238
	Bright Start 3202 Millwood Ave Columbia, SC 29205 Phone: (803) 929-1112 Fax: (803) 929-1418
Lancaster	Chester-Lancaster Disabilities and Special Needs Board Post Office Box 577 Lancaster, SC 29721 Phone: (803) 285-4368 Fax: (803) 286-5571
Laurens	Laurens Disabilities and Special Needs Board Post Office Box 986 Laurens, SC 29360-0986 Phone: (864) 682-2314 Fax: (864) 682-2397 Email: vsinclair@lcsnd.org
Lee	Lee Disabilities and Special Needs Board Post Office Box 468 Bishopville, SC 29010 Phone: (803) 484-9473 Fax: (803) 484-5710 Email: leedsn2@gte.net

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
Lexington	<p>Richland/Lexington Disabilities and Special Needs Board Post Office Box 3817 Columbia, SC 29230 Phone: (803) 799-1970 Fax: (803) 799-8829 Email: mleitner@rldsn.state.sc.us</p> <p>Babcock Center, Inc. Post Office Box 3817 Columbia, SC 29230 Phone: (803) 799-1970 Fax: (803) 799-1238</p> <p>Bright Start 3202 Millwood Ave Columbia, SC 29205 Phone: (803) 929-1112 Fax: (803) 929-1418</p> <p>Lexington County Recreation and Aging Commission 563 South Lake Dr. Lexington, SC 29072 Phone: (803) 359-0964 Fax: (803) 359-9092 (Administration) (803) 356-8990 (Aging Division) Email: lcrac@usit.net</p>
Marion	<p>Marion-Dillon Disabilities and Special Needs Board Post Office Box 2072 Dillon, SC 29536 Phone: (843) 774-6775 (Dillon) (843) 423-4484 (Marion) Fax: (843) 423-4541 (Dillon and Marion)</p>
Marlboro	<p>Marlboro Disabilities and Special Needs Board Post Office Box 1212 Bennettsville, SC 29512 Phone: (843) 479-1882 Fax: (843) 479-0655 Email: mcdsnb@flosc.net</p>

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
McCormick	<p>Emerald Center Board for Disabilities and Special Needs Post Office Box 3004 Greenwood, SC 29648 Phone: (864) 942-8900 Fax: (864) 942-8945 Other services available in Abbeville, Edgefield, Greenwood, and Saluda Counties.</p>
Newberry	<p>Fairfield-Newberry Disabilities and Special Needs Board Post Office Box 856 Newberry, SC 29108 Phone: (803) 276-0078 Fax: (803) 276-0785 Steps provided by Emerald Center Disabilities and Special Needs Board.</p>
Oconee	<p>Oconee Disabilities and Special Needs Board 116 South Cove Rd. Seneca, SC 29672 Phone: (864) 885-6055 Fax: (864) 885-6058 Email: ocbd@innova.net</p>
Orangeburg	<p>Orangeburg Disabilities and Special Needs Board Post Office Box 1812 Orangeburg, SC 29116 Phone: (803) 536-1170 Fax: (803) 531-8317 Email: chucknorman@mindspring.com</p>
Pickens	<p>Pickens Board Of Disabilities and Special Needs Post Office Box 1308 Easley, SC 29641 Phone: (864) 859-5416 Fax: (864) 859-1157 Email: ethena@pcbdsn.org Respite provided by Anderson Disabilities and Special Needs Boards.</p>

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
Richland	<p>Richland/Lexington Disabilities and Special Needs Board Post Office Box 3817 Columbia, SC 29230 Phone: (803) 799-1970 Fax: (803) 799-8829 Email: mleitner@rldsn.state.sc.us</p> <p>Babcock Center, Inc. Post Office Box 3817 Columbia, SC 29230 Phone: (803) 799-1970 Fax: (803) 799-1238 Email: ghendrix@babcock.org</p> <p>Bright Start 3202 Millwood Ave. Columbia, SC 29205 Phone: (803) 929-1112 Fax: (803) 929-1418</p> <p>Epworth Children's Home Post Office Box 50466 2900 Millwood Ave Columbia, SC 29250 V/Fax: (803) 256-7394</p> <p>Richland County Recreation Commission 5819 Shakespeare Rd. Columbia, SC 29223 Phone: (803) 754-7275 Fax: (803) 786-2028</p>
Saluda	<p>Emerald Center Board for Disabilities and Special Needs Post Office Box 3004 Greenwood, SC 29648 Phone: (864) 942-8900 Fax: (864) 942-8945</p> <p style="padding-left: 40px;">Other services available in Abbeville, Edgefield, Greenwood, and McCormick counties.</p>

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

<u>County</u>	<u>Names and Addresses</u>
Spartanburg	Spartanburg Disabilities and Special Needs Board 366 N. Church St., Suite 700 Spartanburg, SC 29303 Phone: (864) 596-3574 Fax: (864) 596-3018 Email: jblackwood@co.spartanburg.sc.us
	The Charles Lea Center 195 Burdette St. Spartanburg, SC 29307 Phone: (864) 585-0322 Fax: (864) 591-0780 Email: abrumfield@teleplex.net
Sumter	Sumter Disabilities and Special Needs Board Post Office Box 2847 Sumter, SC 29151-2847 Phone: (803) 778-1669 Fax: (803) 775-9184 Email: SCDSNB@FTC--1.net
Union	Union Disabilities and Special Needs Board Post Office Box 903 Union, SC 29379 Phone: (864) 427-7700 Fax: (864) 427-1777
Williamsburg	Williamsburg Disabilities and Special Needs Board 61 Greenlee St. Kingstree, SC 29556 Phone: (843) 355-5481 Fax: (843) 355-5483
York	York Disabilities and Special Needs Board Post Office Box 30 Rock Hill, SC 29731 Phone: (803) 628-5999 Fax: (803) 324-7984 Email: jsmith@ycdbsn.org

SECTION 5 ADMINISTRATIVE SERVICES

LOCAL DISABILITIES & SPECIAL NEEDS BOARDS AND SERVICE ORGANIZATIONS

This page was intentionally left blank.

SECTION 5 ADMINISTRATIVE SERVICES

DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES

County	Telephone No.	Address
1. Abbeville County	(864) 366-5638	Medicaid Eligibility Abbeville County DHHS Human Services Building 903 W. Greenwood St. Abbeville, SC 29620-5678 Post Office Box 130 Abbeville, SC 29620-0130
2. Aiken County	(803) 643-1938	Medicaid Eligibility Aiken County DHHS 1410 Park Ave. S.E. Aiken, SC 29801-4776 Toll Free: 1-888-866-8852 Post Office Box 2748 Aiken, SC 29802 -2748
3. Allendale County	(803) 584-8137	Medicaid Eligibility Allendale County DHHS 521 Barnwell Road. Allendale, SC 29810 Post Office Box 326 Allendale, SC 29810
4. Anderson County	(864) 260-4541	Medicaid Eligibility Anderson County DHHS 224 McGee Rd. Anderson, SC 29625 Post Office Box 160 Anderson, SC 29622-0160

SECTION 5 ADMINISTRATIVE SERVICES

DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES

County	Telephone No.	Address
5. Bamberg County	(803) 245-3932	Medicaid Eligibility Bamberg County DHHS 374 Log Branch Rd. Bamberg, SC 29003 Post Office Box 544 Bamberg, SC 29003
6. Barnwell County	(803) 541-3825	Medicaid Eligibility Barnwell County DHHS 10913 Ellenton Street Barnwell, SC 29812 Post Office Box 648 Barnwell, SC 29812
7. Beaufort County	(843) 255-6080	Medicaid Eligibility Beaufort County DHHS 1905 Duke St. Beaufort, SC 29902-4403 Post Office Box 1255 Beaufort, SC 29901-1255
8. Berkeley County	(843) 719-1170	Medicaid Eligibility Berkeley County DSS 2 Belt Dr. Moncks Corner, SC 29461-2801 Toll Free: 1-800-249-8751 Post Office Box 13748 Charleston, SC 29422-3748
9. Calhoun County	(803) 874-3384	Medicaid Eligibility Calhoun County DHHS 2831 Old Belleville Rd. St. Matthews, SC 29135 Post Office Box 378 St. Matthews, SC 29135

SECTION 5 ADMINISTRATIVE SERVICES

DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES

County	Telephone No.	Address
10. Charleston County	(843) 740-5900	Medicaid Eligibility Charleston County DHHS 326 Calhoun St. Charleston, SC 29401-1124
	Toll Free: 1-800-249-8751	Post Office Box 13748 Charleston, SC 29422-3748
11. Cherokee County	(864) 487-2521	Medicaid Eligibility Cherokee County DHHS 1434 N. Limestone St. Gaffney, SC 29340-4734
		Post Office Box 89 Gaffney, SC 29342
12. Chester County	(803) 377-8135	Medicaid Eligibility Chester County DHHS 115 Reedy St. Chester, SC 29706
13. Chesterfield County	(843) 623-5226	Medicaid Eligibility Chesterfield County DHHS 201 N. Page St. Chesterfield, SC 29709 -1201
		Post Office Box 855 Chesterfield, SC 29709 - 0855
14. Clarendon County	(803) 435-4305	Medicaid Eligibility Clarendon County DSS 3 S. Church St. Manning, SC 29102
		Post Office Box 788 Manning, SC 29102

SECTION 5 ADMINISTRATIVE SERVICES

DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES

County	Telephone No.	Address
15. Colleton County	(843) 549-1894	Medicaid Eligibility Colleton County DHHS Bernard Warshaw Building 215 S. Lemacks St. Walterboro, SC 29488
		Post Office Box 110 Walterboro, SC 29488
16. Darlington County	(843) 398-4427	Medicaid Eligibility Darlington County DHHS 300 Russell St., Room 145 Darlington, SC 29532 -3340
		Post Office Box 2077 Darlington, SC 29540 -2077
17. Dillon County	(843) 332-2289	404 S. Fourth St., Suite 300 Hartsville, SC 29550 - 5718
		(843) 774-2713 Medicaid Eligibility Dillon County DHHS 1213 Highway 34 W. Dillon, SC 29536 - 8141
18. Dorchester County	(843) 821-0444 Toll Free: 1-800-249-8751	Post Office Box 351 Dillon, SC 29536 - 0351
		Medicaid Eligibility Dorchester County DSS 216 Orangeburg Rd Summerville, SC 29483-8945
		Post Office Box 13748 Charleston, SC 29422-3748

SECTION 5 ADMINISTRATIVE SERVICES

DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES

County	Telephone No.	Address
19. Edgefield County	(803) 637-4040	Medicaid Eligibility Edgefield County DHHS 120 W. A. Reel Dr. Edgefield, SC 29824-1607
		Post Office Box 386 Edgefield, SC 29824 - 0386
20. Fairfield County	(803) 589-8035	Medicaid Eligibility Fairfield County DHHS 1136 Kincaid Bridge Rd. Winnsboro, SC 29180-7116
		Post Office Box 1139 Winnsboro, SC 29180-5139
21. Florence County	(843) 673-1761	Medicaid Eligibility Florence County DHHS 2685 S. Irby St., Box I Florence, SC 29505 - 3440
	(843) 394-8575	345 S. Ron McNair Blvd Lake City, SC 29560 -3434
22. Georgetown County	(843) 546-5134	Medicaid Eligibility Georgetown County DSS 330 Dozier St. Georgetown, SC 29440-3219
		Post Office Box 371 Georgetown, SC 29442
23. Greenville County	(864) 467-7926	Medicaid Eligibility Greenville County DSS 301 University Ridge, Suite 6700 Greenville, SC 29601
		Post Office Box 9399 Greenville, SC 29604-9399

SECTION 5 ADMINISTRATIVE SERVICES

DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES

County	Telephone No.	Address
24. Greenwood County	(864) 229-5258	<p>Medicaid Eligibility Greenwood County DHHS 1118 Phoenix St. Greenwood, SC 29646-3918</p> <p>Post Office Box 1016 Greenwood, SC 29648 - 1016</p>
25. Hampton County	(803) 914-0053	<p>Medicaid Eligibility Hampton County DHHS 102 Ginn Altman Ave., Suite B Hampton, SC 29924</p> <p>Post Office Box 693 Hampton, SC 29924</p>
26. Horry County	(843) 381-8260	<p>Medicaid Eligibility Horry County DHHS 1601 11th Ave., 1st Floor Conway, SC 29526</p> <p>Post Office Box 290 Conway, SC 29528</p>
27. Jasper County	(843) 726-7747	<p>Medicaid Eligibility Jasper County DHHS 10908 N. Jacob Smart Blvd. Ridgeland, SC 29936</p> <p>Post Office Box 1150 Ridgeland, SC 29936</p>
28. Kershaw County	(803) 432-3164	<p>Medicaid Eligibility Kershaw County DHHS 110 E. DeKalb St. Camden, SC 29020-4432</p> <p>Post Office Box 220 Camden, SC 29021-0220</p>

SECTION 5 ADMINISTRATIVE SERVICES

DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES

County	Telephone No.	Address
29. Lancaster County	(803) 286-8208	Medicaid Eligibility Lancaster County DHHS 1599 Pageland Highway Lancaster, SC 29720-2409
30. Laurens County	(864) 833-6109	Medicaid Eligibility Laurens County DHHS 93 Human Services Rd. Clinton, SC 29325-7546 Post Office Box 388 Laurens, SC 29360-0388
31. Lee County	(803) 484-5376	Medicaid Eligibility Lee County DHHS 820 Brown St. Bishopville, SC 29010 -4207 Post Office Box 406 Bishopville, SC 29010 -0406
32. Lexington County	(803) 785-2991 (803) 785-5050	Medicaid Eligibility Lexington County DHHS 605 West Main St. Lexington, SC 29072-2550
33. McCormick County	(864) 465-2627	Medicaid Eligibility McCormick County DHHS 215 N. Mine St. McCormick, SC 29835-8363
34. Marion County	(843) 423-5417	Medicaid Eligibility Marion County DHHS 1311 N. Main St. Marion, SC 29571-6012 Post Office Box 1837 Marion, SC 29571

SECTION 5 ADMINISTRATIVE SERVICES

DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES

County	Telephone No.	Address
35. Marlboro County	(843) 479-4389	Medicaid Eligibility Marlboro County DHHS County Complex 1 Ag St. Bennettsville, SC 29512 - 4424 Post Office Box 1074 Bennettsville, SC 29512-1074
36. Newberry County	(803) 321-2155	Medicaid Eligibility Newberry County DHHS County Human Services Center 2107 Wilson Rd. Newberry, SC 29108-1603 PO Box 1225 Newberry, SC 29108 - 1225
37. Oconee County	(864) 638-4420	Medicaid Eligibility Oconee DHHS 223 B Kenneth St. Walhalla, SC 29691
38. Orangeburg County	(803) 515-1793	Medicaid Eligibility Orangeburg County DHHS 2570 Old St. Matthews Rd., N.E. Orangeburg, SC 29118 Post Office Box 1407 Orangeburg, SC 29116-1407
39. Pickens County	(864) 898-5815	Medicaid Eligibility Pickens County DHHS 212 McDaniel Ave. Pickens, SC 29671 Post Office Box 160 Pickens, SC 29671-0160
40. Richland County	(803) 714-7562 (803) 714-7549	Medicaid Eligibility Richland County DHHS 3220 Two Notch Rd. Columbia, SC 29204-2826

SECTION 5 ADMINISTRATIVE SERVICES

DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES

County	Telephone No.	Address
41. Saluda County	(864) 445-2139 Toll Free: 1-800-551-1909	Medicaid Eligibility Saluda County DHHS 613 Newberry Highway Saluda, SC 29138-8903 Post Office Box 245 Saluda, SC 29138 - 0245
42. Spartanburg County	(864) 596-2714	Medicaid Eligibility Spartanburg County DHHS Pinewood Shopping Center 1000 N. Pine St., Suite 23 Spartanburg, SC 29303
43. Sumter County	(803) 774-3447	Medicaid Eligibility Sumter County DHHS 105 N. Magnolia St., 3rd Floor Sumter, SC 29150-4941 Post Office Box 2547 Sumter, SC 29151 - 2547
44. Union County	(864) 424-0227	Medicaid Eligibility Union County DHHS 200 S. Mountain St. Union, SC 29379 Post Office Box 1068 Union, SC 29379
45. Williamsburg County	(843) 355-5411	Medicaid Eligibility Williamsburg County DSS 831 Eastland Ave. Kingstree, SC 29556 Post Office Box 767 Kingstree, SC 29556

SECTION 5 ADMINISTRATIVE SERVICES**DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY OFFICES**

County	Telephone No.	Address
46. York County	(803) 366-1900	Medicaid Eligibility York County DHHS 1890 Neelys Creek Road Rock Hill, SC 29730
		Post Office Box 710 Rock Hill, SC 29731-6710