SOUTH CAROLINA LONG TERM CARE ASSESSMENT FORM I. IDENTIFYING/DEMOGRAPHIC INFORMATION

(For CLTC Use Only) Application Date:			Intake \	Worker:	
Client Choice 1. Elderly Disabled 2. Ventilator Waiver 3. HIV/AIDS Waiver	4. Children Services5. SC Choice6. HASCI Waiver	 Non-Medicaid F 	PASARR	23. HMO/Nursing Home 40. TEFRA 41. OSS RCF	99. Other/Unknown
Name:		CLIENT INFOR	RMATION		
Permanent Address:					
City:					
Mailing Address:					
City:	_ State: Zi	o:	County:	Rural/Urban:	
Phone 1:	Phone 2: _		Phone 3	3:	
Location:	Location: -		Location	n: ————	
Functional Touch Tone Phone:		Toll Free Access:			
Date of Birth:		Social Security Nu	mber:		
Medicare Number:		Medicaid Number:			
		PRESENT LO	CATION		
Address:			OATION		
City:	_ State: Zi	D:	Phone:		
Directions to Client's Location:					
Comments:					
		RESPONSIBL	E PARTY		
Name:			_		
Address:			_		
City:	State: Zi	-			
Home Phone:	Work P	hone:	Ext:	Cell Phone:	
Relationship to Client:					
 Spouse Child/Child's Spouse Sibling 	4. Parent5. Aunt/Uncle6. Cousin	7. Grandparent8. Grandchild9. Niece/Nephew		10. Friend11. Neighbor12. Self	99. Other

SOUTH CAROLINA LONG TERM CARE ASSESSMENT FORM L. IDENTIFYING/DEMOGRAPHIC INFORMATION

CLTC Client #:		Client I	Name:	
			PHIC DATA iate Categories)	
Marital Status:	Race:	Sex:	Education:	Speakers English: Read / Writes English:
 Married Widowed Divorced/Separated Single 	White Black Asian Hispanic Indian Native Hawaiian/ Pacific Islander Other	Female Male	 Less than third grade Third through eight grade Some high school High school graduate Some college College graduate 	
Primary Language (please circle) 1				
1. English 2. Spanish 7. Japanese 8. Korean	3. French9. Chinese	4. German 10. Italian	5. Russian 6. Vietnamese 11. Greek 99. Other	
		REFERRAL II	NFORMATION	
Reason for Referral: (circle functio	nal dependencies)			
Locomotion Dressir Transfer Eating	g	Toilet Use Bathing	Incontinence	
Does client know referral is being	made? (Y/N)			
If no, why not?				
REFERRAL SOURCE (please circle)	1. DSS 2. DHEC 3. DMH 4. DDSN 5. COA	8. MD N 9. CLT	12. Family/Friend 13. Home Health C 14. RCF	6. Self 17. DHHS Eligibility 99. Other
Referring Person:				
Address:				
City:	State:	Zip:		
Phone:				
Referral Location:	sing Home	2. Hospital	3. Community 4. RCF 9.	Other
	Complete thi		NFORMATION r, CPDN, and CPCA cases only	
Private Health Insurance: (Y/N)				
Policy Name:				
Policy Number:				
Private Long Term Care Insurance:	(Y/N)			
Policy Name:				
Policy Number:				
VA Benefits? (Y/N)	Hospice Client? ((Y/N)	Hospice Prior Authorization Code	e:

SOUTH CAROLINA LONG TERM CARE ASSESSMENT FORM I. IDENTIFYING/DEMOGRAPHIC INFORMATION

CLTC Client #:	Client Name:	
	HOUSING INFORMATION (Complete this section for Waiver, CPDN, and	
Number of living in household (include	ding client)	
Living Arrangements:	Type of Dwelling:	0Ownership: 0
 11. Alone, in home or apartment 12. Alone, in rented room(s) 13. Alone, in boarding home 14. Alone, in nursing home 15. Alone, in hospital 16. Alone, in other location 21. With spouse, in home or apt. 22. With spouse, in rented room(s 29. With spouse, in other location 31. With others, in home or apt. 32. With others, in rented room9s 39. With others, in other location 	99. Other	1. Client owns 2. Client rents 3. Family member owns 4. Family member rents 99. Other
	PHYSICIAN INFORMATI	ON
Primary Physician:		
Address:		
City:	State: Zip:	
Phone:	- Fax: ————————————————————————————————————	
Office Contact:		<u> </u>
Secondary Physician:		_
Address:		_
City:	State: Zip:	_
Phone:	Fax:	_
Office Contact:		_
Specialty:		_
Signature of Person Completing Sect	tion I:	Date:
(For CLTC use only)		
Assigned to Waiting List? (Y/N)	CLTC Number Assigned:—	
Referral Type:	Referral Mode:	Intake Criteria Met:
 New Application Re-Application Transfer 	 Assessment Phone/Walk-in 1231 Written Other 	 Under 18 (E/D Waiver) Not in Geographic Area No mental/Physical Impairment Other – Inappropriate at Intake Not Diagnosed AIDS/ARC Not Ventilator Dependent Under 21 (Vent Waiver)
Financial Eligibility Verified? (Y/N)	Eligibility Category:	
NC/CM Assigned:	Date Assigned:	

CLTC Client # Client Na	me:

A. DIAGNOSES/ CONDITIONS	Indicate only those diagnoses or conditions present that have a relationship to current ADL status, cognitive, behavioral status, medical treatments, or risk of death. Code: 1 = current/new; 2 = discontinued. (Do not list old/inactive diagnoses or conditions.)										
	Α	В	С	D	Е		Α	В	С	D	Е
HEART/CIRCULATION a. Arteriosclerotic/atheroscotic heart disease						PULMONARY ee. Emphysema/Asthma/COPD					
b. Cardiac dysrhythmia						ff. Pneumonia					
c. Congestive heart failure						gg. Cystic fibrosis					
d. Hypertension						hh. Tuberculosis					
e. Hypotension											
f. Peripheral vascular disease											
g. Myocardial infarction											
h. Other cardiovascular disease						SKIN CONDITION ii. Decubiti					
						jj. Specify stage					
SENSORY i. Cataracts						OTHER kk. Allergies (specify)					
j. Glaucoma						II. Anemia					
,						mm. Arthritis					
NEUROLOGICAL k. Alzheimer's						nn. Diabetes mellitus					
Dementia other than Alzheimer's						oo. Hyperthyroidism					
m. Aphasia						pp. Hypothyroidism					
n. Cerebrovascular accident (stroke)						qq. Cancer (specify)					
o. Frequent TIA's						rr. Osteoporosis					
p. Multiple sclerosis						ss. Septicemia					
q. Cerebral palsy						tt. Urinary tract infection/last 30 days					
r. Muscular dystrophy						uu. Seizure disorder					
s. Head injury						vv. Missing limb (specify)					
t. Parkinson's disease						ww. Fracture (specify)					
u. Spinal cord injury						xx. Paraplegia					
v. Mental retardation						yy. Quadriplegia					
w. Autism						zz. Renal failure					
						aaa. Other (specify diagnosis)	<u> </u>				
PSYCHIATRIC/MOOD x. Anxiety disorder							<u> </u>				
y. Depression											
z. Schizophrenia											
aa. Paranoia											
bb. Manic depressive (bipolar disease)											
cc. Suicidal risk											
dd. Psychosis											

CLTC Client # Client Name:

								Α	В	С	D	Е
	bbb. AIDS											
LIN//AIDO	ccc. HIV+ (list specific conditions below)											
HIV/AIDS												
(Diagnoses/ Conditions												
continued)												
	CD4 Level (enter current level)											
B. STABILITY OF	a. Condition/disease unstable.											<u> </u>
CONDITION (check applicable)	b. Client experiencing an acute episode or a	flare-u	ip of a	recu	rrent/ch	ronic p	problem.					
	c. None of the above c. NONE OF THE ABOVE (stable)											
C. ABNORMAL DATA	Lab Data (i.e. blood sugar, drug levels; date e	each e	entry)		Vital S	Signs (Date each entry)					
			_		_	_	COMMENTO					
	a Speech thorany	Α	В	С	D	Е	COMMENTS					
	a. Speech therapy b. Occupational therapy											
	c. Physical therapy											
	d. Ventilator/Respirator											
	e. Sterile dressings											
	f. Lesion irrigation											
	g. Decubitus care											
D. TREATMENTS	h. Ostomy care											
AND THERAPIES (indicate	i. Special catheter care											
frequencies for all that apply using	j. Chemotherapy											
frequency codes below; place a	k. Radiation											
check in u. if client receives no	I. Dialysis											
treatments or therapies.)	m. Suctioning											
	n. Trach care											
	o. Parenteral IV											
	p. Transfusions											
	q. Oxygen											
	r. Respiratory therapy											
	s. Feeding tube											
	t. Other (specify in comment section)					ļ						
	u. None of the above											

CLTC Client #_____ Client Name:_____

E. NUTRITION		А	В	С	D	E	COMMENTS
(check all that apply)	a. Complains about the taste of many foods						
	b. Insufficient fluid; dehydrated						
	c. Did NOT consume all/almost all liquids provided in last 3 days						
	d. Regular complaint of hunger						
	e. Leaves 25%+ of food uneaten at meals						
	f. Wasting						
	g. Weight Loss/Gain						
	h. Mechanically altered diet						
	i. Syringe (oral feeding)						
	j. Dietary supplement between meals						
	k. Plate guard, stabilized built-up utensil, etc.						
	I. No added salt						
	m. Low sodium						
	n. Diabetic (specify cals)						
	o. Low fat						
	p. No concentrated sugars						
	q. Regular diet and approach						
	r. Swallowing problem						
	s. Other (specify in comment section)						
	t. None of the above						

 CLTC Client #_____
 Client Name:_____

NUTRITIONAL		А	В	С	D	E	COMMENTS
SCREENING	I. I have an illness or condition that made me change the Kind and/or amount of food I eat. (2 points)						
(check all that apply) *MUST BE	2. I eat fewer than two (2) meals per day. (3 points)						
COMPLETED ON ALL CCM CASES; OPTIONAL FOR PRE-ADMISSION CASES.	3. I eat few fruits per day. I eat few vegetables per day. I eat few milk products per day. (2 points)						
	I have three (3) or more drinks of beer, liquor, or wine almost every day. (2 points)						
	I have teeth or mouth problems that make it hard for me to eat. (2 points)						
	I don't always have enough money to buy the food I need. (4 points)						
	7. I eat alone most of the time. (1 point)						
	I take three (3) or more different prescribed or over-the-counter drugs a day. (1 point)						
	9. a) Without wanting to, I have lost ten (10) pounds within the last six (6) months. b) Without wanting to, I have gained ten (10) pounds within the last six (6) months. (2 points)						
	10. I am not always physically able to shop. I am not always physically able to cook. I am not always physically able to feed myself. (2 points)						
	TOTAL NUTRITIONAL SCORE =						
F. SKIN		А	В	С	D	Е	COMMENTS
(check all that apply)	a. Abrasions, bruises						
	b. Burns (second or third degree)						
	c. Open lesions other than ulcers, rashes, cuts (e.g., cancer lesions)						
	d. Rashes (e.g, inpetigo, eczema, drug rash, heat rash, herpes zoster)						
	e. Skin desensitized to pain or pressure						
	f. Skin tears or cuts (other than surgery)						
	g. Surgical Wounds						
	h. NONE OF ABOVE						

G. HEIGHT AND WEIGHT									
Height ft in.									
Weight (d	code in lb:	s. below)							
A B C D E									

	Date	Initials	Source
Α			
В			
С			
D			
F			

Source codes

A = Medical record

B = Physician

C = Family

D = Client

F - Other

CLTC Client # Client Name: H. MEDICATIONS 1. List medication name and dosage. 2. RA (route of administration) 1= By mouth (PO) 3=Intramuscular (IM) 5=Subcutaneous (SubQ) 7=Topical 9=Enteral tube 2= Sublingual (SL) 4=Intravenous (IV) 6=Rectally 8=Inhalation 10=Other 3. FREQ (frequency): Use the appropriate code to show the number of times the medication was given. 6H= (q6h) every 6 QO= (QOD) every other hours PR= (PRN) as necessary 8H= (q8h) every 8 3D= (TID) three times daily 1H= (qh) every hour hours 4D= (QID) four times daily 4W= four times weekly 1W= (QWeek) once weekly 2H= (q2h) every 2 hours C= continuous 5W= five times weekly 2M= twice monthly 3H= (q3h) every 3 hours 1D= (qd or hs) once 2W= twice weekly 6W= six times weekly 4H= (q4h) every 4 hours daily 3W= three times weekly 1M= (Qmonth) once 2D= (BID) two times monthly daily 4. D/C Date medication discontinued. 2. RA 3. FREQ 4.D/C 2. RA 3. FREQ 4.D/C 1. Medication name and dosage 1.Medication name and dosage В С D Е

Describe if yes:

Date:

Do any meds require frequent monitoring

Signature Person Completing Section H:

or adjustment? Code: 0 = No; 1 = Yes

CLTC Client#	Client Name:
I. ACTIVITIES OF DAILY	ADL SELF-PERFORMANCE(Code for client's PERFORMANCE during last 7 daysNot including setup)
LIVING CODING INSTRUCTIONS	 INDEPENDENT - No help or oversight - OR - Help/oversight provided only 1 or 2 times during last 7 days SUPERVISION - Oversight encouragement or cuing provided 3+ times during last 7 days - OR - Supervision plus physical assistance

- **1. SUPERVISION** Oversight encouragement or cuing provided 3+ times during last 7 days OR Supervision plus physical assistance provided only 1 or 2 times during last 7 days.
- 2. LIMITED ASSISTANCE Client highly involved in activity, received physical help in guided maneuvering of limbs, or bearing assistance 50% or more of the time -OR- More assistance < 50% of the time during last 7 days
- 3. EXTENSIVE ASSISTANCE While client performed part of activity, over last 7 day period, help of following type(s) provided 50% or more of the time:
 - --Weight-bearing support
 - --Full caregiver performance during part (but not all) of last 7 days
- 4. TOTAL DEPENDENCE Full caregiver performance of activity during entire 7 days.

DEFINITIONS

- A. TRANSFER How the client moves between surfaces to/from: bed, chair, wheelchair, standing position (EXCLUDE to/from bath/toilet)
- B. LOCOMOTION How the client moves between locations in his/her room and living area. If in a wheelchair, self-sufficiency once in chair.
- C. DRESSING How the client puts on, fastens, and takes off all items of clothing, including donning/removing prosthesis.
- D. EATING How the client eats and drinks (regardless of skill).
- E. TOILET USE How the client uses the toilet (or commode, bedpan, urinal): transfer on/off toilet, cleanses, changes pad, manages ostomy or catheter, adjusts clothes.

	Α	В	С	D	Е	COMMENTS
A. TRANSFER						
B. LOCOMOTION						
C. DRESSING						
D. EATING						[] Unable to prepare meals
E. TOILET USE						

BATHING--How client takes full-body bath/shower, sponge bath, and transfers in/out of tub/shower (EXCLUDE washing of back and hair. Code for most dependent in self-performance and support. Bathing Self-Performance codes appear below.)

- 0. Independent--No help provided
- 3. Physical help in part of bathing activity
- Supervision--Oversight help only
 Physical help limited to transfer only
- 4. Total dependence

	А	В	С	D	Е	COMMENTS
F. BATHING						

CONTINENCE SELF-CONTROL CATEGORIES (Code for client performance over 14 days)

- 0. CONTINENT Complete control
- 1. USUALLY CONTINENT BLADDER, incontinent episodes once a week or less; BOWEL, less than weekly
- 2. OCCASIONALLY INCONTINENT BLADDER, 2+ times a week but not daily; BOWEL, once a week
- 3. FREQUENTLY INCONTINENT BLADDER, tended to be incontinent daily, but some control present; BOWEL, 2-3 times a week
- 4. INCONTINENT Had inadequate control BLADDER, multiple daily episodes; BOWEL, all (or almost all) of the time; or an indwelling catheter/ostomy that controls bladder/bowel

		Α	В	C	D	Е	COMMENTS
J. BOWEL CONTINENCE	Control of bowel movement, with appliance or bowel continence programs, if employed						[] Self-care
K. BLADDER CONTINENCE	Control of urinary bladder function (if dribbles, volume insufficient to soak through underpants), with appliances (e.g., foley) or continence programs, if employed						[] Self-care

CLTC Client # Client Name:

L. MODES OF TRANSFER		Α	В	С	D	Е	
TRANSI ER	4. Deelfest all an areat of times	7.				_	
	Bedfast all or most of time						
(check all that apply)	2. Bed rail used						
(check all that apply)	3. Lifted Manually						
	4. Lifted mechanically						
	5. Transfer aid (e.g., slide board, trapeze, cane, walker, brace)						
M. MODES OF LOCOMOTION		Α	В	С	D	Е	
	Cane/Walker/Crutch						
	2. Wheels self						
(check all that apply)	Other person wheels						
N. APPLIANCES AND	Wheelchair primary mode of locomotion		_		_	_	201117172
PROGRAMS		Α	В	С	D	Е	COMMENTS
	Any scheduled toileting plan						
	Bladder retaining program						
(check all that apply)	3. External (condom) catheter						
(check all that apply)	4. Indwelling catheter						
	5. Intermittent catheter						
	6. Pads/briefs used						
	7. Ostomy present						
	Require bowel program						
O. COMMUNICATION	o. Require bower program	Α	В	С	D	Е	COMMENTS
		A	Б	C	U		COMMENTS
HEARING	(With hearing appliance, is used) 0. Hears adequately—normal talk, TV, phone						
(code appropriatelu)	Minimal difficulty when not in quiet setting Hears in special situations only00speaker has to						
	adjust tonal quality and speak distinctly 3. Highly impaired/absence of useful hearing						
MAKING SELF UNDERSTOOD	(Express information content—however able) 0. Understood						
UNDERGTOOD	Usually Understood—difficulty finding words of						
	finishing thought 2. Sometimes Understood—ability is limited to						
(code appropriately)	making concrete requests 3. Rarely/Never Understood						
ABILITY TO UNDERSTAND	(Understanding verbal information content—however able)						
OTHERS	Understands Usually Understands—may miss some						
(code appropriately)	part/intent of message 2. Sometimes Understands—responds adequately						
, , , , , , , , , , , , , , , , , , , ,	to simple direct communications 3. Rarely/Never Understands						

 CLTC Client #_____
 Client Name:_____

		Α	В	С	D	Е	COMMENTS
SPEECH CLARITY	O.Clear speech – distinct, intelligible Unclear speech – slurred, mumbled words No speech – absence of spoken words						
		А	В	С	D	E	COMMENTS
MODES OF EXPRESSION	A. Speech B. Writing messages to express or clarify needs						
	C. American sign Language or Braille						
	D. Signs/gestures/sounds						
	E. Communication board						
	F. Other						
	G. NONE OF ABOVE						
		Α	В	С	D	Е	COMMENTS
P. VISION	(Ability to see in adequate light and with glasses if used)						
(code appropriately)	O. Adequate—sees fine detail, including regular print in newspapers/books I. Impaired—sees large print, but not regular print in newspapers/books Highly Impaired—limited vision; not able to see newspaper headlines; appears to follow objects with eyes Severely Impaired—no vision or appears to see only light, colors, or shapes						
Q. COGNITIVE PATTERS	IV. PSYCHOBEHAVIORAL INFORMATION	А	В	С	D	Е	COMMENTS
COMOTOSE	(No discernible consciousness)						
(code appropriately)	0. No 1. Yes (Stop section IV here)						
MEMORY	(Recall of what was learned or known) a. Short-term memory OK—seems/appears to recall after 5 minutes 0. Memory OK 1. Memory Problem (moderate/severe) 2. Unable to Rate						
	b. Long-term memory OK—seems/appears to recall past 0. Memory OK 1. Memory Problem (moderate/severe) 2. Unable to Rate						

SOUTH CAROLINA LONG TERM CARE ASSESSMENT FORM IV. PSYCHOBEHAVIORAL INFORMATION

 CLTC Client #_____
 Client Name:_____

		А	В	С	D	Е	CC	DMMENTS
COGNITIVE SKILLS FOR DAILY DECISION-MAKING (judgment) (code appropriately)	(Made decisions regarding tasks of daily life) 0. Independentdecisions consistent/reasonable 1. Modified Independencesome difficulty in new situations only 2. Moderately Impaireddecisions poor, close supervision required 3. Severely Impairednever/rarely made decisions							
R. MOOD & BEHAVIOR PATTERNS	(Code for behavior in last 7 days) 0. Behavior not exhibited in last 7 days. 1. Behavior of this type occurred less than daily. 2. Behavior of this type occurred daily or more frequently							
SAD OR			А	В	С	D	Е	COMMENTS
ANXIOUS MOOD	IXIOUS							
	 failure to eat or take medications, withdrawal from selfcare or leisure activities 	ו						
	e. Persistent concern with health							
	f. Recurrent thoughts of deathe.g., believes he/she about to die, have a heart attack							
	g. Suicidal/homicidal thoughts/actions							
	h. NONE OF ABOVE							
PROBLEM BEHAVIOR			А	В	С	D	Е	COMMENTS
	WANDERING (moved with no rational purpose, seemingly oblivious to needs or safety.)							
	b. VERBALLY ABUSIVE (others were threatened, screamed at, cursed at.)							
	c. PHYSICALLY ABUSIVE (others were hit, shoved,							
	d. SOCIALLY INAPPROPRIATE/DISRUPTIVE BEHAVIOR (made disruptive sounds, noisy, screams, self-abusive acts, sexual behavior or disrobing in public, smeared/threw food/feces, hoarding, rummaged through others' belongings.)							

SOUTH CAROLINA LONG TERM CARE ASSESSMENT FORM IV. PSYCHOBEHAVIORAL INFORMATION

CLTC Client #	Client Name:

S. MENTAL	Code 1 = Correct 2 = Incorrect	А	В	С	D	Е	COMMENTS
STATUS QUESTIONNAIRE	What is the name of this place?						
	Where is it located?						
	What month is it now?						
	What year is it now?						
	How old are you?						
	What month were you born in?						
	Who is the president of the U.S.?						
	Who was the president before him?						
	TOTAL MSQ SCORE (# of incorrect answers)						
T. COMMENTS							
(date all comments)							

______ DATE_____

SIGNATURE OF NURSE/SOCIAL WORKER/PHYSICIAN

	DATE	INITIALS
В		
С		
D		
E		

ASSESSMENT TYPE CODES

2= Non CCM Reevaluation

3= CCM Reevaluation

5= Other

6= Recertification

For CLTC use only

LOC	ASSESS TYPE	DATE	TEAM INITIALS			

SOUTH CAROLINA LONG TERM CARE ASSESSMENT FORM IV. PSYCHOBEHAVIORAL INFORMATION

 CLTC Client #_____
 Client Name:_____

U. CLIENT OUTCOMES	Date Entered Program:/_	/ Date of Termination:/									
	CLTC PROGRAM 1. Elderly/Disabled Waiver 2. Ventilator Waiver 3. HIV/AIDS Waiver 4. Children's PCA 37. Elderly Disabled and Option State Supplementation 38. HIV and Optional State Supplementation Current Client Status:	al	7. E 8. C 9. M 10. R 11. Do 12. Fi 13. M 14. E	MINATIO Entered Died Moved Ceferred eclined inancial ledically ntered lerm. &	Out of Sto New Participly Ineligity OMH/D	g Home state Area a pation gible ble DSN P	16. Cert.& Closed (complete Sec.V) 17. Inappropriate After Intake 18. Entered Admin.Days 19. Terminated/Other/Unknown 20. Entered RCF 21. Non-Medicaid PASARR 31. Referred to HASCI Waiver 32. Entered MR/RD Waiver 33. Entered TEFRA 34. Closed CCM - Full Calendar Month				
V. NURSING HOME CERTIFICATION	Certified level of care Skilled Effective date// Expiration date//	Interm	nediate		me of I	acility:		s N o			
W. INSTRUMENTAL	Code for each task: 1= Indeper	ndent	2= Sc	me ass	istance)	3= Dependent				
ACTIVITIES OF DAILY LIVING		Α	В	С	D	Е	COMMENTS				
	1. Medications										
	2. Telephone/communications										
	3. Meal preparation										
	Financial management										
	5. Housework/chores/laundry										
	6. Shopping/errands										
	7. Transportation/escort										
X. RESIDENCE	Code for each question: 1= Yes	s 2= No)	•							
	Safe access to all necessary areas										
	Essential repairs/replacements										
	3. In-home safety items										
	Security (ie locks on windows & doors)										
	5. Adequate Plumbing										
	6. Adequate Electricity										
	7. Adequate cooling and heating										
	8. Working refrigerator										
	9. Working stove										
	10. Access to laundry										
	11. Animal/Pest control										