

South Carolina Department of Health and Human Services
1801 Main Street
P.O. Box 8206
Columbia, South Carolina 29202-8206
September 6, 2006

**Amendment Number One
Prevention Partnership Grants (GAR 08-06)**

GAR Modifications

- Under **PART III, SCOPE OF SERVICES FOR PREVENTION PARTNERSHIP GRANTS, Section A. 2. Approach and Methodology** (Page 2 of 4 pages), shall now read as follows:

Approach and Methodology:

Discuss in detail the approaches and methods for carrying out the goals and objectives of the preventive health project. The specific programs and activities along with a ~~Program Implementation~~ an Operational Plan must be included. Special emphasis should be placed on innovative and/or creative approaches that are specifically designed to meet the needs of the targeted population to be served. At a minimum, descriptions should include the following:

- Assurance of cultural, gender and age sensitivity and appropriateness,
 - When, where, how and for whom specific activities will be provided,
 - Specific programs/activities to be implemented along with staff responsibilities,
 - Timeline for implementation,
 - Facilities and equipment utilized,
 - Evidence of collaboration with multiple community partners/organizations (Letters of commitment should be included in the Attachments section), and
 - Plans for promoting the prevention program/project to potential participants.
- Under **PART V, Attachments**, Page 1 of 6 pages, paragraph 2, shall now read as follows:

Within two months of operation, the Grantee shall complete and submit the following:

- Revised Program Implementation Plan
- Detailed Monthly Program Expenditure Reports along with a Spending Plan

- Invoice for second payment for one-fourth of total amount allocated

Question submitted by the University of South Carolina:

- Clearly define “evidence –based”.

Interventions and/or tools that will be included within a proposal should be developed based upon techniques/data that has been accepted by the medical community (e.g., American Medical Association) as an acceptable approach to the particular medical condition on which you are focusing.

Questions submitted by South Carolina Department of Health and Environmental Control:

- If recipient of Partnership Prevention Grant last year, may we reapply? If we reapply, can the focus be the same?

You may reapply; however the grant funding must be for a new component or initiative associated with a previous project.

- Define elements of operational plan?

The operational plan should outline the overall approach that will be utilized to meet the goals of the proposed project. This should include the actions that will be taken to ensure that the community is ready for the project, key events that will occur, a staffing plan, and a general timeline for implementation.

- Define elements of program implementation plan?

Based upon the operational plan, the implementation plan should include a systematic, step-by- step process detailing how you will carry out your proposal once the grant is awarded.

- Any difference in weight of importance for collaboration in-agency and outside agency?

The evaluation criteria designates 15 points for outside collaboration. Please refer to Part IV, Page 1 of 1 page of GAR.

Question submitted by the National Kidney Foundation of South Carolina:

- We have a nationally based program that tests people for kidney disease. It has been funded previously, but not by DHHS. We are coming to our funding close for that grant. Would we be eligible to apply for this grant?

No, the GAR specifies that the funding cannot be used for capital projects, to replace lost funding, or to support currently operating programs. Also, funds received under the GAR may not be used to supplant funds within a currently operating program.

Questions submitted by WES Corporation, Inc. Omnipresent Adult Day Care:

- Does partnership grant mean that we must partner with other community organization?

There is not a requirement to develop a “legal” partnership. However, the GAR does require evidence of collaboration with multiple community partners/organizations (see Part III, Approach and Methodology Section, Page 2 of 4 pages; and see Part V – Page 4 of 6, Proposal Checklist Review, Attachments).

- Who are the partners that we can or cannot partner with?

Organizations submitting a GAR have the discretion to include partnerships with organizations that it deems appropriate to accomplish the objectives of this GAR.

- What kind of information and data do we need to collect for our project? What resources can we use to get the information?

The Grant Application Request allows discretion for the applicant to determine its information and data collection needs; however the information should be from a reliable source (e.g., Department of Health and Environmental Control, Office of Research and Statistics, etc.).

- Is there a certain type of equipment that will not be allowed or what types of equipment can be purchased?

Please refer to Funding Restrictions under Part I - Page 1 of 2 pages of the Prevention Partnership Grants (GAR) for this information. Equipment that is an integral part of the proposed project is allowed such as computers and office supplies if they are being used solely for your proposed project.

- What is a GAR? Where can it be found?

GAR stands for Grant Application Request. You may find the GAR on our website at <http://www.dhhs.state.sc.us/dhhsnew/whatsnew.asp>.

- What kinds of qualifications will our key staff need for the project?

The key staff must have the education and professional experience that would be needed to ensure success in the implementation of the proposed project. The qualifications will vary based upon the proposal.

- Is there a limit to the number of people that can be hired?

There is no limit to the number of people that can be hired. A job description for the staff person(s) designated to the project must be submitted with the grant application.

- What is the seal?

Reference to under seal in Part II-Page 1 of 3 pages means the envelope/package should be sealed (completely closed) so that the documents cannot slide out upon handling or transport.

- Will these grants have any in-kind contributions or will we need matching funds to participate?

No, there is not a requirement for “ in-kind contributions” or matching funds necessary for participation.

- What is the amount of time that each person has to spend on the project?

The amount of time is at the discretion of the applicant. The documentation of time spent on the project should support the salaries budgeted.

ALL OTHER TERMS AND CONDITIONS OF THIS GAR REMAIN THE SAME.