

FORMS

Number	Name	Revision Date
DHHS 126	Confidential Complaint	06/2007
DHHS 130	Claim Adjustment Form 130	03/2007
DHHS 205	Medicaid Refunds	01/2008
DHHS 931	Health Insurance Information Referral Form	02/2018
	Reasonable Effort Documentation	04/2014
	Duplicate Remittance Advice Request Form	09/2017
	Claim Reconsideration Form	11/2018
CMS-1500 (02/12)	Sample Claim Showing TPL Denial with NPI	02/2012
	Sample Remittance Advice (four pages)	04/2014
	Allied Professional Registration Form	04/2017
	LISW Allied Professional Registration Form	06/2017
	Mental Health Form	04/2013
	Corrective Action Plan	05/2021



SEND TO: DIRECTOR, DIVISION OF PROGRAM INTEGRITY
DEPARTMENT OF HEALTH AND HUMAN SERVICES
P.O. BOX 100210, 1801 MAIN STREET, COLUMBIA, SOUTH CAROLINA 29202-3210

PROGRAM INTEGRITY

THIS REPORT IS DESIGNED FOR THE REPORTING OF POSSIBLE ABUSE BY MEDICAID PROVIDERS AND/OR RECIPIENTS. USE THE SPACE BELOW TO EXPLAIN IN DETAIL YOUR COMPLAINT. PLEASE IDENTIFY YOURSELF AND WHERE YOU CAN BE REACHED FOR FUTURE REFERENCES. UNLESS OTHERWISE INDICATED, ALL INFORMATION SHOULD BE PRINTED OR TYPED.

YOUR COMPLAINT WILL REMAIN CONFIDENTIAL.

SUSPECTED INDIVIDUAL OR INDIVIDUALS:

NPI or MEDICAID PROVIDER ID: (if applicable)

MEDICAID RECIPIENT ID NUMBER: (if applicable)

ADDRESS OF SUSPECT:

LOCATION OF INCIDENT:

DATE OF INCIDENT:

COMPLAINT:

NAME OF PERSON REPORTING: (Please print)

SIGNATURE OF PERSON REPORTING:

DATE OF REPORT

ADDRESS OF PERSON REPORTING:

TELEPHONE NUMBER OF PERSON REPORTING:

SIGNATURE: (SCDHHS Representative Receiving Report)



South Carolina Department of Health and Human Services - Claim Adjustment Form 130,

Provider Name: (Please use black or blue ink when completing form)

Provider Address:

Provider City, State, Zip:

Total paid amount on the original claim:

Original CCN:

Vertical bars for Original CCN input

Provider ID:

NP I:

Vertical bars for Provider ID and NP I input

Recipient ID:

Vertical bars for Recipient ID input

Adjustment Type:

Q Void Q Void/Replace

Originator:

Q DHHS Q MCCS Q Provider Q MIVS

Reason For Adjustment: (Fill One Only)

- Radio button options for Reason For Adjustment: Insurance payment different than original claim, Keying errors, Incorrect recipient billed, Voluntary provider refund due to health insurance, Voluntary provider refund due to casualty, Voluntary provider refund due to Medicare, Medicaid paid twice - void only, Incorrect provider paid, Incorrect dates of service paid, Provider filing error, Medicare adjusted the claim, Other

For Agency Use Only

Analyst ID:

- Radio button options for Agency Use Only: Hospital/Office Visit included in Surgical Package, Independent lab should be paid for service, Assistant surgeon paid as primary surgeon, Multiple surgery claims submitted for the same DOS, MMIS claims processing error, Rate change, Web Tool error, Reference File error, MCCS processing error, Claim review by Appeals

Comments:

Signature: _____ Date: _____



Phone _____



South Carolina Department of Health and Human Services Form for Medicaid Refunds

Purpose: This form is to be used for all refund checks made to Medicaid. This form gives the information needed to properly account for the refund. If the form is incomplete, the provider will be contacted for the additional information.

Items 1, 2 or 3, 4, 5, 6, & 7 must be completed.

Attach appropriate document(s) as listed in item 8.

1. Provider Name: _____

2. Medicaid Legacy Provider #
(Six Characters)

OR

3. NPI#

& Taxonomy

4. Person to Contact: _____

5. Telephone Number: _____

6. Reason for Refund: [check appropriate box]

- Other Insurance Paid (please complete a – f below and attach insurance EOMB)
 - a Type of Insurance: () Accident/Auto Liability () Health/Hospitalization
 - b Insurance Company Name _____
 - c Policy #: _____
 - d Policyholder: _____
 - e Group Name/Group: _____
 - f Amount Insurance Paid: _____

- Medicare
 - () Full payment made by Medicare
 - () Deductible not due
 - () Adjustment made by Medicare

Requested by DHHS (please attach a copy of the request)

Other, describe in detail reason for refund:

7. Patient/Service Identification:

Patient Name	Medicaid I.D.# (10 digits)	Date(s) of Service	Amount of Medicaid Payment	Amount of Refund

8. Attachment(s): [Check appropriate box]

- Medicaid Remittance Advice (required)
- Explanation of Benefits (EOMB) from Insurance Company (if applicable)
- Explanation of Benefits (EOMB) from Medicare (if applicable)
- Refund check

Make all checks payable to: South Carolina Department of Health and Human Services
Mail to: SC Department of Health and Human Services
Cash Receipts
Post Office Box 8355
Columbia, SC 29202-8355



**SOUTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
MEDICAID HEALTH INSURANCE INFORMATION REFERRAL FORM**

Provider or Department Name: _____ Provider ID or NPI: _____

Contact Person: _____ Phone#: _____ Date: _____

I ADD INSURANCE FOR A MEDICAID BENEFICIARY WITH NO INSURANCE IN THE MEDICAID MANAGEMENT INFORMATION SYSTEM (MMIS)-ALLOW 25 DAYS

Beneficiary Name: _____ Date Referral Completed: _____

Medicaid ID#: _____ Policy Number: _____

Insurance Company Name: _____ Group Number: _____

Insured's Name: _____ Insured SSN: _____

Employer's Name/Address: _____

II CHANGES TO AN INSURANCE RECORD THAT IS IN THE MMIS - MIVS SHALL WORK WITHIN 5 DAYS

- a. beneficiary has never been covered by the policy - close insurance.
- b. beneficiary coverage ended - terminate coverage (date) _____
- c. subscriber coverage lapsed - terminate coverage (date) _____
- d. subscriber changed plans under employer - new carrier is _____
-new policy number is _____
- e. beneficiary to add to insurance already in 1vCMIS for subscriber or other family member.
(name) _____

ATTACH A COPY OF THE APPROPRIATE DOCUMENTATION TO THIS FORM.

Submit this information to Medicaid Insurance Verification Services (MIVS).

Fax:
803-252-0870

or

Mail:
Post Office Box 101110
Columbia, SC 29211-9804



**SOUTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
REASONABLE EFFORT DOCUMENTATION**

PROVIDER _____ **DOS** _____

NPI or MEDICAID PROVIDER ID _____

MEDICAID BENEFICIARY NAME _____

MEDICAID BENEFICIARY ID# _____

INSURANCE COMPANY NAME _____

POLICYHOLDER _____

POLICY NUMBER _____

ORIGINAL DATE FILED TO INSURANCE COMPANY _____

DATE OF FOLLOW UP ACTIVITY _____

RESULT:

FURTHER ACTION TAKEN:

DATE OF SECOND FOLLOW UP _____

RESULT:

**I HAVE EXHAUSTED ALL OPTIONS FOR OBTAINING A PAYMENT OR SUFFICIENT
RESPONSE FROM THE PRIMARY INSURER.**

(SIGNATURE AND DATE)

**ATTACH A COPY OF THE FORM TO A NEW CLAIM AND FORWARD TO YOUR
MEDICAID CLAIMS PROCESSING POST OFFICE BOX.**

South Carolina Department of Health and Human Services
Duplicate Remittance Advice Request Form

Purpose: This form is to be used for all requests for duplicate remittance advices from South Carolina Medicaid. The form must be completed in its entirety in order to honor the request. If the form is incomplete, the form will be returned requesting the additional information.

Please contact the SCDHHS Medicaid Provider Service Center (PSC) at 1- 888-289 -070 9 or submit an online inquiry at <http://www.scdhhs.gov/contact-us> for instructions on submission of your request.

1. Provider Name: _____

2. Medicaid Legacy Provider# _____ (Six Characters)
NPI# _____ Taxonomy _____

3. Person to Contact: _____ Telephone: _____

4. Please list the date(s) of the remittance advice for which you are requesting a duplicate copy:

Note : Remittance advices are available electronically through the Web Tool. Please check the Web Tool for the availability of the remittance advice date before submitting your request.

5. Street Address for delivery of request:
Street: _____
City: _____
State: _____
Zip Code: _____

6. Charges for duplicate remittance advice(s) are as follows:
Request Processing Fee - \$20.00
Page(s) copied - 20 per page

I understand and acknowledge that a charge is associated with this request and will be deducted from my provider's payment by debit adjustment on a future remittance advice.

Authorizing Signature

Date

Submit your claim Reconsideration request to:

Fax: 1-855-563-7086

or

Mail: South Carolina Healthy Connections Medicaid

ATTN: Claim Reconsiderations

Post Office Box 8809

Columbia, SC 29202-8809

CLAIM RECONSIDERATION FORM

Instructions: Complete this form within 30 days of receipt of the remittance advice reflecting the denied claim, and attach all documentation in support of your request. A separate SCDHHS CR form is required for each claim control number (CCN). Allow up to 60 days for a written response. Claim disputes must first be initiated through the Provider Service Center (PSC). Enter the PSC Communication ID in the required field below. For questions, contact the PSC at 1-888-289-0709. **Note:** Timely filing guidelines apply.

Section 1: Beneficiary Information

Name (Last, First, MI): _____

Date of Birth: _____ Medicaid Beneficiary ID: _____

Section 2: Provider Information

Specify your affiliation: Physician Hospital Other (DME, Lab, Home Health Agency, etc.): _____

NPI: _____ Medicaid Provider ID: _____ Facility/Group/Provider Name: _____

Return Mailing Address: _____
Street or Post Office Box State ZIP

Contact: _____ Email: _____ Telephone #: _____ Fax #: _____

Section 3: Claim Information (Only a,e CCN allowed per request.)

Communication ID: _____ CCN: _____ Date(s) of Service: _____

Section 4: Claim Reconsideration Information

What area is your denial related to? (Please select below)


- | | |
|--|--|
| <input type="checkbox"/> Ambulance Services | <input type="checkbox"/> Licensed Independent Practitioner's Rehabilitative Services (LIPS) |
| <input type="checkbox"/> Autism Spectrum Disorder (ASD) Services | <input type="checkbox"/> Local Education Agencies (LEA) |
| <input type="checkbox"/> Clinical Services | <input type="checkbox"/> Medically Complex Children's (MCC) Waivers |
| <input type="checkbox"/> Community Long Term Care (CLTC) | <input type="checkbox"/> Nursing Facility Services / Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF/IID) |
| <input type="checkbox"/> Community Mental Health Services | <input type="checkbox"/> Optional State Supplementation (OSS) |
| <input type="checkbox"/> Department of Disabilities and Special Needs (DDSN) Waivers | <input type="checkbox"/> Pharmacy Services |
| <input type="checkbox"/> Durable Medical Equipment (DME) | <input type="checkbox"/> Physicians Laboratories, and Other Medical Professionals
Specify: _____ |
| <input type="checkbox"/> Early Intervention Services | <input type="checkbox"/> Private Rehabilitative Therapy and Audiological Services |
| <input type="checkbox"/> Enhanced Services | <input type="checkbox"/> Psychiatric Hospital Services |
| <input type="checkbox"/> Federally Qualified Health Center (FQHC) | <input type="checkbox"/> Rehabilitative Behavioral Health Services (RBHS) |
| <input type="checkbox"/> Home Health Services | <input type="checkbox"/> Rural Health Clinic (RHC) |
| <input type="checkbox"/> Hospice Services | <input type="checkbox"/> Targeted Case Management (TCM) |
| <input type="checkbox"/> Hospital Services | <input type="checkbox"/> Other: _____ |

Section 5: Desired Outcome

Request submitted by:

Print Name: _____

Signature: _____

 _____

H

HEALTH INSURANCE CLAIM FORM

Sample Claim Showing TPL Denial with NPI

APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE (NUCC) 02/12



1. MEDICARE <input type="checkbox"/> MEDICAID <input checked="" type="checkbox"/> TRICARE <input type="checkbox"/> CHAMPVA <input type="checkbox"/> PLAN <input type="checkbox"/> LI...NG <input type="checkbox"/> OTHER <input type="checkbox"/>		2. PATIENT'S NAME (Last, First, Middle Initial) Doe, John A.		3. PATIENT'S BIRTH DATE 01 / 01 / 1947		4. INSURED'S NAME (Last Name, First Name, Middle Initial)	
5. PATIENT'S ADDRESS (No. - Bldg) 123 Windy Lane		6. PATIENT RELATIONSHIP TO INSURED SPOUSE		7. INSURED'S ADDRESS (No., Street)		8. RESERVED FOR NUCC USE	
CITY Anytown		STATE SC		CITY		STATE	
ZIP CODE 29999		TELEPHONE (Include Area Code)		ZIP CODE		TELEPHONE (Include Area Code)	
8. INSURED'S NAME (Last Name, First Name, Middle Initial)		10. IS PATIENT'S CONDITION RELATED TO:		11. INSURED'S POLICY GROUP OR FECA NUMBER			
a. OTHER INSURER'S POLICY OR GROUP NUMBER A123450A		a. EMPLOYMENT? (Current or Previous) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		a. INSURED'S DATE OF BIRTH MM / DD / YY			
b. RESERVED FOR NUCC USE		b. AUTO ACCIDENT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		b. OTHER CLAIM ID (Designated by NUCC)			
c. RESERVED FOR NUCC USE 0.00		12. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE		13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE			
14. DATE OF CURRENT ILLNESS, INJURY, OR PREGNANCY (LMP)		15. OTHER DATE		16. HOSPITALIZATION RELATIONSHIP TO CURRENT ILLNESS			
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE		17a. QUAL.		17b. NPI			
19. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)		21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY		22. RESUBMISSION CODE			
24. A. DATE(S) OF SERVICE		B. PLACE OF SERVICE		C. EMG		D. PROCEDURES, SERVICES, OR SUPPLIES	
01 / 07 / 14		01 / 07 / 14		11		90804	
25. FEDERAL TAX I.D. NUMBER		26. PA1 EN18 ACCOUNT NO.		27. ACCEPT ASSIGNMENT?		28. TOTAL CHARGE	
55555555		DOE1234		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		61.00	
31. SIGNATURE OF PHYSICIAN OR SUPPLIER		32. SERVICE FACILITY LOCATION INFORMATION		33. BIW Na PRD YDER INFO & PHO			
Jane Smith, MD		Anytown, SC 22222-2222		555 5555555			
SIGNED		DATE		34. TOTAL AMOUNT PAID			
				60.00			

NUCC Instruction Manual available at: www.nucc.org

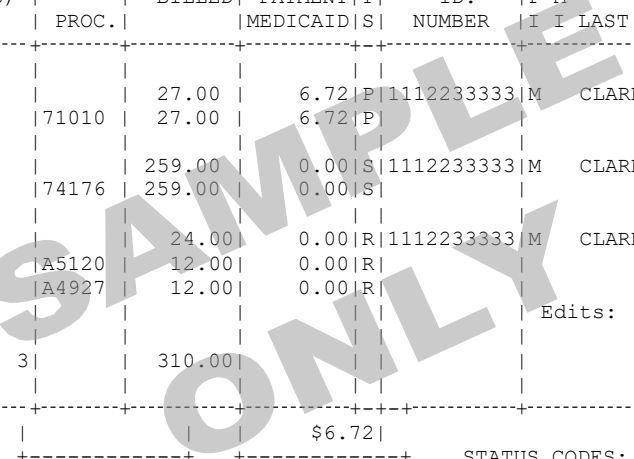
PLEASE PRINT OR TYPE

APPROVED OMB-0938-1197 FORM 1500 (02-12)

Sample Remittance Advice (page 1)

This page of the sample Remittance Advice shows a paid claim, suspended claim and rejected claim.

PROVIDER ID.											PROFESSIONAL SERVICES	PAYMENT DATE	PAGE																											
+-----+	DEPT OF HEALTH AND HUMAN SERVICES										REMITTANCE ADVICE										02/14/2014										1									
AB00080000	SOUTH CAROLINA MEDICAID PROGRAM																																							
PROVIDERS OWN REF. NUMBER	CLAIM REFERENCE NUMBER	SERVICE RENDERED DATE(S) PY IND MMDDYY	PROC.	AMOUNT BILLED	TITLE 19 PAYMENT	S T	RECIPIENT ID. NUMBER	RECIPIENT NAME F M I I LAST NAME	M O D	TLE. 18 ALLOWED	COPAY AMT	D CHARGES	TITLE 18 PAYMENT																											
ABB1AA	1403004803012700A 01	101713 71010		27.00 27.00	6.72 6.72	P P	1112233333	M CLARK	026		0.00	0.00																												
ABB2AA	1403004804012700A 01	101713 74176		259.00 259.00	0.00 0.00	S S	1112233333	M CLARK	026		0.00	0.00																												
ABB3AA	1403004805012700A 01 02	071913 A5120 071913 A4927		24.00 12.00 12.00	0.00 0.00 0.00	R R R	1112233333	M CLARK	000 000		0.00	0.00 0.00																												
Edits: L00 946 L02 852 08/30/13																																								
TOTALS													3	310.00				0.00	0.00																					



FOR AN EXPLANATION OF THE ERROR CODES LISTED ON THIS FORM REFER TO: "MEDICAID PROVIDER MANUAL".

IF YOU STILL HAVE QUESTIONS PHONE THE D.H.H.S. NUMBER SPECIFIED FOR INQUIRY OF CLAIMS IN THAT MANUAL.

	\$6.72		
CERT. PG TOT	MEDIACAID PG TOT	STATUS CODES:	PROVIDER NAME AND ADDRESS
\$0.00	\$286.46	P = PAYMENT MADE	ABC HEALTH PROVIDER
CERTIFIED AMT	MEDIACAID TOTAL	R = REJECTED	PO BOX 000000
	0.00	S = IN PROCESS	FLORENCE SC 00000
	CHECK TOTAL	E = ENCOUNTER	
			CHECK NUMBER

Sample Remittance Advice (page 2)

This page of the sample Remittance Advice shows a paid claim, as well as a Void/Replacement claim for which both the Void and the Replacement processed during the same payment cycle.

PROVIDER ID.			PROFESSIONAL SERVICES			PAYMENT DATE			PAGE	
AB00080000	DEPT OF HEALTH AND HUMAN SERVICES		REMITTANCE ADVICE		02/28/2014				1	
SOUTH CAROLINA MEDICAID PROGRAM										
PROVIDERS	CLAIM	SERVICE RENDERED	AMOUNT	TITLE 19	RECIPIENT	RECIPIENT NAME	M	TLE. 18	COPAY	TITLE
OWN REF.	REFERENCE	DATE(S)	BILLED	PAYMENT	ID.	F M	O	ALLOWED	AMT	18
NUMBER	NUMBER	PY IND	MMDDYY	PROC.	MEDICAID	S	NUMBER	I I LAST NAME	D	CHARGES
ABB222222	1405200415812200A		1192.00	243.71	P	1112233333	M	CLARK		0.00
	01	021814	S0315	800.00	117.71	P			000	0.00
	02	021814	S9445	392.00	126.00	P			000	0.00
VOID OF ORIGINAL CCN 13283002244813300A PAID 20131018										
ABB222222	1405200077700000U		1412.00	273.71	P	1112233333	M	CLARK		
	01	100213	S0315	1112.00	143.71	P			000	
	02	100213	S9445	300.00	130.00	P			000	
REPLACEMENT OF ORIGINAL CCN 1304711253670430A PAID 20131018										
ABB222222	1405200414812200A		1001.50	42.75	P	1112233333	M	CLARK		0.00
	01	100213	S0315	142.50	42.75	P			000	0.00
	02	100313	S9445	859.00	0.00	R			000	0.00
\$286.46										
FOR AN EXPLANATION OF THE ERROR CODES LISTED ON THIS FORM REFER TO: "MEDICAID PROVIDER MANUAL".			CERT. PG TOT	MEDICAID PG TOT	STATUS CODES:		PROVIDER NAME AND ADDRESS			
			\$0.00	\$286.46	P = PAYMENT MADE	ABC HEALTH PROVIDER				
					R = REJECTED					
					S = IN PROCESS	PO BOX 000000				
					E = ENCOUNTER	FLORENCE SC 00000				
IF YOU STILL HAVE QUESTIONS			CERTIFIED AMT	MEDICAID TOTAL						
PHONE THE D.H.H.S. NUMBER				0.00						
SPECIFIED FOR INQUIRY OF										
CLAIMS IN THAT MANUAL.			CHECK TOTAL	CHECK NUMBER						

Sample Remittance Advice (page 3)

This page of the sample Remittance Advice shows a claim-level Void without a corresponding Replacement claim.

PROVIDER ID.	CLAIM	PAYMENT DATE	PAGE
DEPT OF HEALTH AND HUMAN SERVICES	ADJUSTMENTS	02/28/2014	2
AB11110000			
SOUTH CAROLINA MEDICAID PROGRAM			

PROVIDERS OWN REF. NUMBER	CLAIM REFERENCE NUMBER	SERVICE RENDERED PY DATE(S) IND MMDDYY	AMOUNT BILLED	TITLE 19 PAYMENT MEDICAID	RECIPIENT ID. NUMBER	RECIPIENT NAME LAST NAME I	M F M O I	ORG CHECK DATE	ORIGINAL CCN
ABB222222	1405200077700000U		513.00	197.71	P1112233333	CLARK	M	131018	1328300224813300A
	01	100213 S0315	453.00	160.71	P			000	
	02	100213 S9445	60.00	33.00	P			000	
	TOTALS	1	513.00	193.71					

SAMPLE ONLY

PROVDER INCENTIVE CREDIT AMOUNT	DEBIT BALANCE PRIOR TO THIS REMITTANCE	MEDICAID TOTAL	CERTIFIED AMT	TO BE REFUNDED IN THE FUTURE
0.00	0.00	\$243.71	0.00	0.00
		ADJUSTMENTS		
		\$193.71		
	YOUR CURRENT DEBIT BALANCE	CHECK TOTAL	CHECK NUMBER	PROVIDER NAME AND ADDRESS
	0.00	\$50.00	4197304	ABC HEALTH PROVIDER PO BOX 000000 FLORENCE SC 00000

Sample Remittance Advice (page 4)

This page of the sample Remittance Advice shows four gross-level adjustments.
Gross-level adjustments always appear on the final page of the Remittance Advice.

PROVIDER ID.	DEPT OF HEALTH AND HUMAN SERVICES	ADJUSTMENTS	PAYMENT DATE	PAGE
AB11110000	SOUTH CAROLINA MEDICAID PROGRAM		02/28/2014	3

PROVIDERS OWN REF. NUMBER	CLAIM REFERENCE NUMBER	SERVICE DATE(S) MMDDYY	PROC / DRUG CODE	RECIPIENT ID. NUMBER	RECIPIENT NAME F M LAST NAME I I	ORIG. CHECK DATE	ORIGINAL PAYMENT	ACTION	DEBIT / CREDIT AMOUNT	EXCESS REFUND
TPL 2	1404900004000100U	-						DEBIT	-2389.05	
TPL 4	1405500076000400U	-						DEBIT	-1949.90	
TPL 5	1404900004000100U	-						DEBIT	-477.25	
TPL 6	1405500076000400U	-						CREDIT	477.25	
PAGE TOTAL:									4338.95	0.00

SAMPLE ONLY

PROVDER INCENTIVE CREDIT AMOUNT	DEBIT BALANCE PRIOR TO THIS REMITTANCE	MEDICAID TOTAL	CERTIFIED AMT	TO BE REFUNDED IN THE FUTURE
0.00	0.00	0.00	0.00	0.00
		ADJUSTMENTS		
		-4338.95	0.00	
	YOUR CURRENT DEBIT BALANCE	CHECK TOTAL	CHECK NUMBER	PROVIDER NAME AND ADDRESS
	0.00	0.00		ABC HEALTH PROVIDER PO BOX 000000 FLORENCE SC 00000

Please return signed original Attestation to:

Mailing Address:

SC Dept. of Health and Human Services c/o
 Division of Family Services
 Post Office Box 8206
 Columbia, South Carolina 29202-8206

Fax: (803) 255-8204

Section I: Demographic Information

Please Print:

Physician or APRN Name	
Address:	
Facility:	
Telephone:	
National Provider Identifier Number (NPI)	
Fax:	
Email:	

Section II: Allied Professional Update Form

The Allied Professional(s) listed below are under my supervision and services rendered and billed to South Carolina Medicaid will be in compliance with the guidelines as provided in the South Carolina Medicaid FQHC or RHC Standard. All allied professionals must be listed and a maximum of three allied professionals are permitted.

Licensed Master Social Worker, Licensed Professional Counselor or Licensed Marriage and Family Therapist

Name (as it appears on their license):	
License Number & Expiration Date:	
Name (as it appears on their license):	
License Number & Expiration Date:	
Name (as it appears on their license):	
License Number & Expiration Date:	

If there are any changes to this list, i.e. the allied professional's qualifications, physician or APRN information, I will notify South Carolina Medicaid utilizing this form within thirty days (30). Failure to comply shall result in the recoupment for services rendered. My signature and signature date certifies, that the information provided in the Attestation is correct.

 Physician or APRN Signature

 Date



Please return signed original Attestation to:

Mailing Address:

SC Dept. of Health and Human Services c/o
 Division of Family Services
 Post Office Box 8206
 Columbia, South Carolina 29202-8206

Fax: (803) 255-8204

Section I: Demographic Information

Please Print:

LISW-CP Name	
Address:	
Facility:	
Telephone:	
National Provider Identifier Number (NPI)	
Fax:	
Email:	

Section II: Allied Professional LMSW Update Form

The Allied Professional(s) LMSW listed below are under my LISW-CP (licensed Independent social worker-clinical practice) supervision and services rendered and billed to South Carolina Medicaid will be in compliance with the guidelines as provided in the South Carolina Medicaid FQHC or RHC Standard. All allied professional(s) LMSW must be listed and a maximum of three LMSW(s) are permitted to be supervised by the LISW-CP.

Licensed Master Social Worker (LMSW)

Name (as it appears on their license):	
License Number & Expiration Date:	
Name (as it appears on their license):	
License Number & Expiration Date:	
Name (as it appears on their license):	
License Number & Expiration Date:	

If there are any changes to this list, i.e. the allied professional's qualifications, LISW-CP information, I will notify South Carolina Medicaid utilizing this form within thirty days (30). Failure to comply shall result in the recoupment for services rendered. My signature and signature date certifies, that the information provided in the Attestation is correct.

 LISW-CP Signature

 Date

**South Carolina
Department of Health and Human Services
Mental Health Form**

FILL OUT COMPLETELY TO AVOID DELAYS

Beneficiary's Name:		Organization NPI:	
Medicaid ID #:		Center's Name:	
Date of Birth:		Service Location Address:	
Individual NPI:		City & State:	

DSM-IV TR Diagnosis

Axis I _____ / _____ / _____ Axis II _____ / _____ / _____ Axis III _____ / _____

Date first seen: _____ **Date of last service:** _____ **# of additional visits requested:** _____

Current Clinical Information: (Circle each. Scale 0=None, 1=Mild, 2=Moderate, 3=Severe, 4=Extreme)

Aggression	0 1 2 3 4	Depressions	0 1 2 3 4	Relationship Problems	0 1 2 3 4
Alcohol/Substance Use	0 1 2 3 4	Hallucinations	0 1 2 3 4	Side Effects	0 1 2 3 4
Anxiety/Panic	0 1 2 3 4	Impulsivity	0 1 2 3 4	Sleep Effects	0 1 2 3 4
Appetite Disturbance	0 1 2 3 4	Job/School Problems	0 1 2 3 4	Sleep Disturbance	0 1 2 3 4
Attention/Concentration	0 1 2 3 4	Mania	0 1 2 3 4	Weight Loss	0 1 2 3 4
Deficit in ADLs	0 1 2 3 4	Medical Illness	0 1 2 3 4	Other	0 1 2 3 4
Delusions	0 1 2 3 4	Memory	0 1 2 3 4	Current Stressors	0 1 2 3 4

Services

- | | | | |
|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <input type="checkbox"/> 90833 | <input type="checkbox"/> 90846 | <input type="checkbox"/> 90853 | <input type="checkbox"/> 90837 |
| <input type="checkbox"/> 90836 | <input type="checkbox"/> 90847 | <input type="checkbox"/> 90832 | <input type="checkbox"/> H0002 |
| <input type="checkbox"/> 90838 | <input type="checkbox"/> 96101 | <input type="checkbox"/> 90834 | |

Current Medications	Name	Dose	Frequency	Side Effects
<input type="checkbox"/> New	1. _____	_____	_____	_____
<input type="checkbox"/> New	2. _____	_____	_____	_____
<input type="checkbox"/> New	3. _____	_____	_____	_____
<input type="checkbox"/> New	4. _____	_____	_____	_____
Compliance	<input type="checkbox"/> >90%	<input type="checkbox"/> 50-90%	<input type="checkbox"/>	<input type="checkbox"/> <50%
Reasons for Noncompliance: _____				

Physician/Non physician Practitioner's Name (_____) _____ (_____) _____
Phone: Fax

Physician/Non physician Practitioner's Signature Date

**Clinical documentation must be submitted with this request and submitted to the QIO using one of the following methods:
KePRO FAX#: 1-855-300-0082, KEPRO Customer Service Phone#: 1-855-326-5216, KePRO website: <http://scdhhs.Kepro.com>.**

Disclaimer: Authorization indicates that SCDHHS determined that medical necessity has been met for the requested service(s) but does not guarantee payment. Payment is contingent upon the beneficiary's eligibility and benefit limitations at the time services are rendered. The Physician Assistant is not authorized to sign this form.

Behavioral Health Services
Post Office Box 8206
Columbia, South Carolina 29202-8206

Henry McMaster GOVERNOR
 Robert M. Kerr DIRECTOR
 P.O. Box 8206 > Columbia, SC 29202
www.scdhhs.gov

The Division of Behavioral Health Corrective Action Plan

Provider Name			
Contact Person		Phone Number	
Contact Email		Fax Number	
Date Submitted to SCDHHS			

Item # on Summary	Opportunity for Improvement	Corrective Action Steps to be Implemented	Person(s) Responsible for Implementation	Target Date to Implement Corrective Action	Completion Date for Implementation
1					
2					
3					
4					
5					

Additional questions to be addressed: