



**South Carolina Department of Health and Human Services
1801 Main Street, Columbia, South Carolina, 29201-8206
10th Floor Conference Room**

**Transportation Advisory Committee
Meeting Minutes
December 12, 2013**

Committee members in attendance: Lydia Hennick, Crystal Hart, Lynn Stockman, Rhonda Goodman

Committee members via telephone: Coretta Bedsole, Doug Wright, Heath Hill, Jocelyn Boyd, Gloria Prevost

Others in attendance: Jonathan Teeter, Kay Medford, Timothy Aiken, Denise Rivers, Krista Martin, Todd Owenby, Kenneth Welch, Bob Pikaart, Charles Sherman, Gonsie Williams, Carolyn Mitchell

SCDHHS staff: Michael Benecke, Audrey Williams, Zenovia Vaughn, Lisa Robinson

I. Welcome and Introductions

Coretta Bedsole, Chairperson called the meeting to order and thanked everyone for their contributions in 2013.

II. Purpose of the Transportation Advisory Committee (TAC)

The purpose of the TAC meetings is to meet quarterly to review performance reports and to make recommendations to resolve issues or complaints.

III. Meeting Minutes Approval

The committee approved the meeting minutes for September 26, 2013.

Additional Business

Coretta Bedsole has gone to work full-time with SC AARP. As a result, she is stepping aside as the TAC representative for the Adult Day Coalition, but would like to remain on the TAC. She recommended that Rhonda Goodman represent the Adult Day Coalition on the TAC and the recommendation was approved by the committee. A motion was made and approved for Coretta to remain a committee member representing Medicaid members and also to continue her role as Chairperson of the committee. Coretta excused herself, and Michael Benecke was approved to facilitate the remainder of the meeting.

IV. Transportation Provider Survey – Review Detailed Recommendations

During the meeting in September, committee members were asked to send SCDHHS more detailed and specific recommendations based on the consolidated survey recommendations compiled and discussed. The agency has not received any recommendations since the September meeting. TAC members decided to keep this item on the agenda for the next meeting. Mr. Benecke agreed to resend a copy of the consolidated recommendations to the

TAC members within the week and asked that any recommendations with specific actionable tasks be sent to him before the next meeting.

V. Transportation Provider Reroutes – Sub Committee Update

Krista Martin provided the committee with an update. Logisticare has implemented a system change that displays a warning message for rerouted trips to ensure those trips are not sent back to the same transportation provider. Doug Wright apologized to the group for his recent absences. He will be working more closely with Krista in the future on trip reroute improvements. This agenda item will be revisited during the next meeting. Michael Benecke asked Logisticare to provide information about the number of reroutes prior to the change vs. the number of reroutes after the change, so we could evaluate the impact of the change. Lydia Hennick agreed to provide this information.

VI. Member Survey Update

We are very close to being able to post the member survey results to the website. Michael will send an email notification when the survey has been posted to the SCDHHS website.

VII. Regional Advisory Committee Updates

Lydia Hennick provided an update to the committee. Meetings of the Regional Advisory Committees are conducted every quarter in each region. The advisory committees have been focusing on specific issues and identifying possible solutions. The committees in each region have been focusing on provider and member no shows during the last year. Actions taken so far include:

- a. Logisticare has begun to transfer members to the DHHS call center at the end of the call if the member has a change of address within the same county. This has been successful and we will continue to do so. Michael Benecke noted that as of January 1, members can call the member services call center to update their change of address even if it is in a different county. Online changes are still not available at this time. Logisticare will book trips based on the address that members give them.
- b. Due to high turnover at health care facilities, Logisticare is developing a webinar DVD that includes education and training about the program for health care providers.
- c. The cancellation policy verbiage has changed from “a 24 hour notice is required” to “please call if you need to cancel your ride as soon as you know”. This change in the call center script was made in August.
- d. Logisticare is focusing additional training for customer service personnel regarding Urgent Care Transportation so members and health care providers have better information about this service. This information will better assist transportation providers as well as members.
- e. Providers do not need to respond to all complaints. The committee discussed whether complaints close upon payment of claims. Doug Wright will provide Logisticare with specific information for review.

VIII. Stakeholder Input-Procurement Update

Mike Benecke does not have any updated information at this time regarding the procurement. Information will be distributed to committee members as soon as it is available.

IX. Program Monitoring Tools/ Activities

The TAC members were asked to review the reports for question or concerns.

- Region 1 complaints seem to be up. The numbers are double what they were in July 2012. In general, complaints have gone up. Many of the complaints are based on member no-shows, which are now being reported as complaints. In addition, issues and complaints about facilities are also being reported more frequently. At this point the increase is not concerning.
- TAC members discussed the new format of the transportation provider performance report. The new format is more simplified and streamlined. The goal was to create something that a layperson can identify and understand. The most important information for TAC members is included on the reports.
- Members discussed on-time drop-off and pick-up performance.
- Scores on the report are based on the rating that each provider received.
- Members were asked to review and comment on Provider Performance Specifics. Tim Aiken noted that the On-Time performance requirements for "A leg trips" are too high. Ideally, members should be delivered to appointments on time 95% of the time. Bob Pikaart noted that if there were a 10 minute buffer time, the on-time numbers could be much higher. The allowed times do not factor in human factors, perhaps extra time could be allowed for this. It was noted that some of the complaints are for drop-offs that were 1-3 minutes late. Michael suggested that providers review the accountability wall for transportation broker report. Doug Wright said that TAC has been more than lenient in allowing providers some leeway on time constraints. If providers cannot arrive on time, then we need to get new providers.
- A motion was made by Rhonda Goodman and seconded by Crystal Hart to form a sub-committee to discuss on-time performance issues. Rhonda and Crystal will co-chair this sub-committee. If the sub-committee would like, Krista Martin will send out an email blast to all transportation providers. The sub-committee should meet at the earliest date possible. A meeting date of January 9, 2013 from 10:00-12:00 was decided upon.

X. Advisory Committee- Current Issues/ Concerns

The new RFP has not been released. SCDHHS is required to provide Non-Emergency Medical Transportation services to Medicaid members.

Lisa Robinson will now be assisting with administrative duties for the TAC. Audrey was thanked by the TAC members for all of her help in the last year. Mike Benecke and Coretta Bedsole expressed their appreciation to the TAC members for their participation and efforts over the last year.

Meeting adjourned at 11:48 am

Next meeting is scheduled for March 27, 2014

1801 Main Street, Columbia, South Carolina, 10:00 a.m.

11th Floor Conference Room