



things to know



Use this application to see what coverage choices you qualify for

- Affordable private health insurance plans that offer comprehensive coverage to help you stay well.
- A new tax credit that can immediately help pay your premium for health coverage.
- Free or low-cost insurance from Medicaid or the Children’s Health Insurance Program (CHIP).



Apply faster online

- Apply faster online at [SCDHHS.gov](https://www.scdhhs.gov) or [HealthCare.gov](https://www.healthcare.gov).



What you may need to apply

- Social Security Number (or document number for legal immigrants who need insurance)
- Employer and income information (for example, from paystubs, W-2 forms, or wage and tax statements)
- Policy numbers for any current health insurance
- Information about any job-related health insurance available to you



Why do we ask for this information?

We ask about income and other information to let you know what coverage you qualify for and how to get any help paying for it. **We'll keep all the information you provide private and secure, as required by law.** To view the Privacy Act Statement, go to [https://www.SCDHHS.gov/internet/pdf/SCDHHSNoticeofPrivacyPractices080107.pdf](https://www.scdhhs.gov/internet/pdf/SCDHHSNoticeofPrivacyPractices080107.pdf).



What happens next?

Send your complete, signed application to the address on the signature page.
If you don't have all the information we ask for, sign and submit your application anyway. We'll follow-up with you within 1-2 weeks. You'll get instructions on the next steps to complete your application for health coverage. If you don't hear from us, visit [SCDHHS.gov](https://www.scdhhs.gov) or call 1-888-549-0820. Filling out this application doesn't mean you have to buy health coverage.



NEED HELP WITH YOUR APPLICATION? Visit [SCDHHS.gov](https://www.scdhhs.gov) or call us at **1-888-549-0820**. Para obtener una copia de este formulario en Español, llame **1-888-549-0820**. If you need help in a language other than English, call **1-888-549-0820** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-888-842-3620**.



Who can use this application?

- Use this application to apply for a single person.
- Apply even if you already have health coverage. You could be eligible for lower-cost or free coverage.
- Immigrants may apply. Applying won't affect immigration status or chances of becoming a permanent resident or citizen.
- If someone is helping you fill out this application, you may need to complete the Authorized Representative Form (1282), which can be downloaded at [SCDHHS.gov](https://www.scdhhs.gov).



Get help with this application

- **Online:** [SCDHHS.gov](https://www.scdhhs.gov)
- **Phone:** 1-888-549-0820.
- **In person:** There may be counselors in your area who can help.
- **En Español:** Llame a nuestro centro de ayuda gratis al 1-888-549-0820.



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**Hold for
Notice of Non-Discrimination**

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STEP 1

Some Medicaid programs that cover specific services require additional information to determine eligibility. By completing this section, we will be able to ask you for information most relevant to your needs. If you meet the following criteria, please check all boxes that apply. **Even if you do not meet any of these criteria, you may still qualify for Medicaid. If none apply, do not check anything; we will evaluate you for all available coverage types.**

- | | |
|---|--|
| <input type="checkbox"/> Need to live in a medical facility or nursing home or need nursing services at home | <input type="checkbox"/> Presumptive Disability This box for pilot use only |
| <input type="checkbox"/> Receiving treatment for one of the following:
-Breast cancer -Cervical cancer -Atypical Breast Hyperplasia
-Precancerous Cervical Lesion (CIN 2/3) | <input type="checkbox"/> Have a physical or intellectual disability |
| <input type="checkbox"/> SSI is ending and need to reapply for Medicaid (example: a letter citing the Pickle Amendment) | <input type="checkbox"/> Age 65 or older |
| <input type="checkbox"/> Foreign refugee who has been granted asylum in the U.S. | <input type="checkbox"/> Receive Medicare |
| | <input type="checkbox"/> Applying for PCSC Waiver |
| | <input type="checkbox"/> Applying for TEFRA |

We'll keep all the information you provide private and secure as required by law. We'll use personal information only to check if you're eligible for health coverage. We need one adult in the family to be the contact person for your application.

Primary contact person

1. First name, Middle name, Last name and Suffix

2. Home address (Leave blank if you don't have one.)

3. Apartment or suite number

4. City

5. State

6. ZIP code

7. County

8. Mailing address (if different from home address)

9. Apartment or suite number

10. City

11. State

12. ZIP code

13. County

14. Phone number

15. Other phone number

16. Do you want to get information about this application by email? Yes No

Email address: _____

17. What is your preferred spoken or written language (if not English)? _____

Is someone helping you fill out this application?

Complete the following section if you are filling out this form on behalf of the applicant.

1. Application start date

2. First name, Middle name, Last name, & Suffix

3. Organization Name (if applicable)

4. ID Number (if applicable)



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STEP 2

1. First name, Middle name, Last name, & Suffix _____

2. Relationship to you?

SELF

3. Date of birth (mm/dd/yyyy) _____

4. Sex: Male Female

5. Social Security number (SSN) _____

a. If you don't have a SSN, have you applied for one? Yes No *If no, indicate the reason at question 15.*

We need this if you want health coverage and have an SSN. Providing your SSN can be helpful since it can speed up the application process. We use SSNs to check income and other information to see who's eligible for help with health coverage costs. If you want help getting an SSN, call 1-800-772-1213 or visit [socialsecurity.gov](https://www.socialsecurity.gov). TTY users should call 1-888-842-3620.

6. Do you plan to file a federal income tax return NEXT YEAR?

(You can still apply for health insurance even if you don't file a federal income tax return.)

YES. If yes, please answer questions a-c. NO. If no, SKIP to question c.

a. Will you file jointly with a spouse? Yes No If yes, name of spouse: _____

b. Will you claim any dependents on your tax return? Yes No

If yes, list dependents: _____

c. Will you be claimed as a dependent on someone's tax return? Yes No

If yes, please list the tax filer: _____ How are you related to the tax filer? _____

7. Are you pregnant or recently pregnant? Yes No If yes, a. How many babies are expected? _____ b. What is your due date? _____

c. If recently pregnant, enter the date the pregnancy ended: _____

d. Were you enrolled in Medicaid on the last day of pregnancy? Yes No

8. Do you need health coverage? (Even if you have insurance, there might be a program with better coverage or lower costs.)

YES. If yes, answer all the questions below. NO. If no, SKIP to the income questions. Leave the rest of this page blank.

9. Do you have a disabling physical, mental, or emotional health condition that causes limitations in activities? Yes No

10. Do you need to live in a medical facility or nursing home or need nursing services at home? Yes No

11. Have you been diagnosed with and are receiving treatment for any of the following? Yes No

• Breast Cancer • Cervical Cancer • Atypical Breast Hyperplasia • Precancerous Cervical Lesion (CIN 2/3)

12. Do you want to apply for Family Planning benefits? Yes No

Family Planning is a limited benefit program, which provides family planning services, family planning-related services and certain limited preventative screenings. Family Planning is not full Medicaid coverage. If you leave this question blank, we will not assess you for Family Planning.

13. a. Are you a U.S. citizen? (Born in U.S.; child of U.S. citizen; or former alien now naturalized as a U.S. citizen) Yes No

b. Are you a U.S. national? (Born in unincorporated U.S. Territory who elects to be a national, not a U.S. citizen) Yes No

14. **If you aren't a U.S. citizen or U.S. national, do you have eligible immigration status?** Yes No

If YES, fill in your document type and ID number below.

a. Immigration document type: _____ b. Document ID number: _____

c. Have you lived in the U.S. since 1996? Yes No

d. Are you, or your spouse or parent a veteran or an active-duty member of the U.S. military? Yes No

15. If you have not applied for a Social Security Number, list the reason:

Issued for non-work reasons only No SSN due to religious reasons Not eligible for SSN

Newborn, mother currently receiving Medicaid Newborn, mother NOT receiving Medicaid

16. Do you want help paying for medical bills from the last 3 months? Yes No

a. If YES, was your household size the same during these 3 months as it is now? Yes No

b. Was your household income the same during these 3 months as it is now? Yes No

If NO, enter the total monthly income for: Last Month: \$ _____ 2 Months Ago: \$ _____ 3 Months Ago: \$ _____

17. Do you live with at least one child under the age of 19, and are you the main person taking care of this child? Yes No

18. Are you a full-time student? Yes No

19. Were you in foster care in South Carolina at age 18 or older? Yes No

20. Are you currently living in a foster home? Yes No

21. Are you currently living in a DJJ group home? Yes No

Now, tell us about any income from on the next page. ➔



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STEP 2 (Cont.)

22. If Hispanic/Latino, ethnicity (OPTIONAL)

Mexican Mexican-American Chicano/a Puerto Rican
 Cuban Other: _____

23. Race (OPTIONAL—check all that apply)

White Native Hawaiian Filipino Korean Black/African American
 Chinese Japanese Vietnamese Asian Indian Other Asian
 Samoan American Indian or Alaska native Guamanian or Chamorro
 Other Pacific Islander Other: _____

Current job & income information

Employed

If you're currently employed, tell us about your income. Start with question 24.

Not Employed

SKIP to question 36.

Self-Employed

SKIP to question 35.

CURRENT JOB 1:

24. Employer name and address

25. Employer phone number

26. Wages/tips (before taxes) Hourly Weekly Every 2 weeks Twice a month Monthly Yearly

\$ _____ 27. Average hours worked each week _____ 28. Start date _____

CURRENT JOB 2: (If you have more jobs and need more space, attach another sheet of paper)

29. Employer name and address

30. Employer phone number

31. Wages/tips (before taxes) Hourly Weekly Every 2 weeks Twice a month Monthly Yearly

\$ _____ 32. Average hours worked each week _____ 33. Start date _____

34. In the past year, did you: Change jobs Stop working Start working fewer hours None of these

35. If self-employed, answer the following questions:

a. Type of work

b. How much net income (profits once business expenses are paid will you get from this self-employment this month?)

\$ _____

36. OTHER INCOME THIS MONTH: Check all that apply, and give the amount and how often you get it.

NOTE: You don't need to tell us about child support, veteran's payments or Supplemental Security Income (SSI).

None

Unemployment \$ _____ How often? _____ Net farming/fishing: \$ _____ How often? _____

Pensions \$ _____ How often? _____ Net rental/royalty: \$ _____ How often? _____

Social Security \$ _____ How often? _____ Other income:

Retirement acc'ts \$ _____ How often? _____ Type: _____ \$ _____ How often? _____

Alimony received \$ _____ How often? _____ Type: _____ \$ _____ How often? _____

37. DEDUCTIONS: Check all that apply, and give the amount and how often you get it.

If you pay for certain things that can be deducted on a federal income tax return, telling us about them could make the cost of health coverage a little lower.

NOTE: You shouldn't include a cost that you already considered in your answer to net self-employment.

Alimony paid \$ _____ How often? _____ Other deductions: \$ _____ How often? _____

Student loan interest \$ _____ How often? _____ Type: _____

38. YEARLY INCOME: Complete only if your income changes from month to month.

Your total income this year

Your total income next year (if you think it will be different)

\$ _____

\$ _____



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STEP 3 American Indian or Alaska Native (AI/AN)

1. Are you an American Indian or Alaska Native?

- If NO**, skip to Step 4.
 YES. If YES, ask for and complete SCDHHS Form 3400-Appendix B

STEP 4 Other health coverage

1. **Are you enrolled in health coverage now from the following?** If available, please provide a copy of the insurance card.

YES. If yes, check the type of coverage. **NO.**

Medicaid _____

CHIP _____

Medicare _____

Claim number: _____

Date Medicare coverage started: _____

TRICARE (Don't check if you have direct care of Line Of Duty)

VA health care programs: _____

Peace Corps: _____

Employer insurance _____

Name of health insurance: _____

Policy number: _____ Start Date: _____

Is this COBRA coverage? Yes No

Is this a retiree health plan? Yes No

Other health insurance _____

Name of health insurance: _____

Policy number: _____ Start Date: _____

Is this a limited-time benefit plan (ex: a school accident policy)? Y N

2. **Are you offered health coverage from a job?** Check yes even if the coverage is from someone else's job, such as a parent or spouse.

YES. If YES, you'll need to complete and include Appendix A. Is this a state employee benefit plan? Yes No

NO. If NO, continue to Step 5.

STEP 5 Read and Sign. Please read the following rights and responsibilities. If you disagree with a statement, your eligibility for programs may be impacted. A signature is required to complete the application process and submit your application to the agency.

1. I know that under federal law, discrimination isn't permitted on the basis of race, color, national origin, sex, age, or disability. I can file a complaint of discrimination by calling (888) 808-4238 or writing to the Civil Rights Division, SCDHHS, P.O. Box 8206, Columbia, SC 29202-8206.
2. I know I will be asked to cooperate with the agency that collects medical support from an absent parent. If I think that cooperating to collect medical support will harm me or my children, I can tell the agency and may not have to cooperate.
3. I assign and give my rights to any payments from a liable third party to the SCDHHS up to the payment amount that Healthy Connections has made for my medical care. This assignment applies to any of my minor children who may be injured. These payments may include payments from health insurance, legal settlements, or other third parties. I also understand that I have a duty to cooperate in identifying and providing information to assist Healthy Connections in pursuing third parties who may be liable to pay for care and services.
4. I understand that I must cooperate fully with state and federal workers if my case is reviewed. I also understand that, as a condition of eligibility, I must apply for and take steps to obtain any other benefits, including but not limited to annuities, pensions, retirement, disability and other benefits.
5. As an applicant/beneficiary for Medicaid services, I understand that there are two groups of people that are affected by estate recovery:
 - A person of any age who was a patient in a nursing facility, intermediate care facility for the intellectually disabled, or other medical institution at the time of death, and who was required to pay most of his/her income for the cost of care; or
 - A person who was 55 years of age or older when he/she received medical assistance consisting of nursing facility services, home and community based services, and hospital and prescription drug services provided to individuals in nursing facilities or receiving home community-based services.I understand that upon receiving any of these services, the Department of Health and Human Services will file a claim against my estate (all personal and real property owned by me at my death) for the amount Medicaid has paid for my services.



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6. I know that I must tell SCDHHS within 10 days if any information I listed on this application changes and is different than what I wrote on this application. I understand that a change in my information could affect the eligibility for member(s) of my household.
7. The information I provide on this application and in future interaction with SCDHHS will be used to check my eligibility for help paying for health coverage, if I choose to apply. If the information I provide doesn't match electronic data, I may be asked to send proof. I know that, unless I specifically ask to be excluded, information collected will be securely stored in order to be sure that services provided to my family and me are sufficient and necessary.
8. If I think SCDHHS, the agency that administers Healthy Connections, the state's Medicaid program, has made an error I can appeal its decision. To appeal means to tell someone at SCDHHS that I think the action is wrong, and ask for a fair hearing. I must submit a written request for such a hearing to SCDHHS. I know that I may represent myself or be represented by someone other than myself.
9. I know that personal health information I provide or that is later gathered by SCDHHS is covered by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and I will receive a Notice of Privacy Practices along with my Healthy Connections Card(s).

Does any child on this application have a parent living outside of the home? Yes No

I confirm that no one applying for health insurance on this application is incarcerated (detained or jailed). If not,

_____ is incarcerated.

Renewal of coverage in future years

To make it easier to determine my eligibility for help paying for health coverage in future years, I agree to allow Medicaid or the Health Insurance Marketplace to use income data, including information from tax returns. Medicaid will send me a notice, let me make any changes, and I can opt out at any time.

Yes, renew my eligibility automatically for the next:

- 5 years (the maximum number of years allowed), or for a shorter number of years:
 4 years 3 years 2 years 1 year Don't use information from tax returns to renew my coverage.

Sign this application. The person who filled out Step 1 should sign this application. If you're an authorized representative, you may sign here, as long as you have provided the information required on DHHS Form 1282 - Authorized Representative.

By signing, I state that I have read and agree to the rights and responsibilities stated on this application. I am signing this application under penalty of perjury. This means I have provided true answers to all the questions on this form to the best of my knowledge. I know that if I am not truthful, there may be a penalty under federal law.

Signature

Date (mm/dd/yyyy)

Please print this form, then sign it on the line above before submitting.

STEP 6 Mail the completed application.

Mail your signed application to: **SCDHHS - Central Mail**
PO Box 100101
Columbia SC 29202-3101

If you want to register to vote, you can complete a voter registration form at [scvotes.org](https://www.scvotes.org).



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APPENDIX A

Health Coverage from Jobs

You DON'T need to answer these questions unless someone in the household is eligible for health coverage from a job. Attach a copy of this page for each job that offers coverage.

Tell us about the **job** that offers coverage.

Take the Employer Coverage Tool on the next page to the employer who offers coverage to help you answer these questions. You only need to include this page when you send in your application, not the Employer Coverage Tool.

EMPLOYEE information

1. Employee name (First, Middle, Last)

2. Employee Social Security number

EMPLOYER information

3. Employer name

4. Employer Identification Number (EIN)

5. Employer address

6. Employer phone number
()

7. City

8. State

9. ZIP code

10. Who can we contact about employee health coverage at this job?

11. Phone number (if different from above)

12. Email address

()

13. Are you currently eligible for coverage offered by this employer, or will you become eligible in the next 3 months?

YES. If YES, continue below.

NO. If NO, stop here and go to Step 3 on the application.

13a. If you're in a waiting or probationary period, when can you enroll in coverage? _____
(mm/dd/yyyy)

List the names of anyone else who is eligible for coverage from this job.

Name: _____ Name: _____ Name: _____

Tell us about the **health plan** offered by this employer.

14. Does the employer offer a health plan that meets the minimum value standard*? Yes No

15. For the lowest-cost plan that meets the minimum value standard* offered only to the employee (don't include family plans): If the employer has wellness programs, provide the premium that the employee would pay if he/she received the maximum discount for any tobacco cessation programs, and did not receive any other discounts based on wellness programs.

a. How much would the employee have to pay in premiums for this plan? \$ _____

b. How often? Weekly Every 2 weeks Twice a month Monthly Yearly

16. What change will the employer make for the new plan year (if known)?

Employer won't offer health coverage

Employer will start offering health coverage to employees or change the premium for the lowest-cost plan available only to the employee that meets the minimum value standard.* (Premium should reflect the discount for wellness programs. See question 15.)

a. How much would the employee have to pay in premiums for this plan? \$ _____

b. How often? Weekly Every 2 weeks Twice a month Monthly Yearly

Date of change (mm/dd/yyyy): _____

* An employer-sponsored health plan meets the "minimum value standard" if the plan's share of the total allowed benefit costs covered by the plan is no less than 60 percent of such costs [Section 36B(c)(2)(C)(ii) of the Internal Revenue Code of 1986]



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EMPLOYER COVERAGE TOOL

Health Coverage from Jobs

Use this tool to help answer questions in Appendix A about any employer health coverage that you're eligible for (even if it's from another person's job, like a parent or spouse). The information in the numbered boxes below match the boxes on Appendix A. For example, the answer to question 14 on this page should match question 14 on Appendix A.

Write your name and Social Security number in boxes 1 and 2 and ask the employer to fill out the rest of the form. Complete one tool for each employer that offers health coverage.



EMPLOYEE Information

The **employee** needs to fill out this section.

1. Employee name (First, Middle, Last)

2. Employee Social Security number



EMPLOYER Information

The **employer** needs to fill out this section.

3. Employer name

4. Employer Identification Number (EIN)

5. Employer address

6. Employer phone number

()

7. City

8. State

9. ZIP code

10. Who can we contact about employee health coverage at this job?

11. Phone number (if different from above)

12. Email address

()

13. Is the employee currently eligible for coverage offered by this employer, or will the employee become eligible in the next 3 months?

YES. If YES, continue below.

NO. If NO, stop here and go to Step 3 on the application.

13a. If the employee is not eligible today, including as a result of a waiting or probationary period, when is the employee eligible for coverage?

(mm/dd/yyyy)

List the names of anyone else who is eligible for coverage from this job.

Name: _____ Name: _____ Name: _____

Tell us about the **health plan** offered by this employer.

14. Does the employer offer a health plan that meets the minimum value standard*?

Yes

No

15. For the lowest-cost plan that meets the minimum value standard* offered only to the employee (don't include family plans): If the employer has wellness programs, provide the premium that the employee would pay if he/she received the maximum discount for any tobacco cessation programs, and did not receive any other discounts based on wellness programs.

a. How much would the employee have to pay in premiums for this plan? \$ _____

b. How often? Weekly Every 2 weeks Twice a month Monthly Yearly

16. What change will the employer make for the new plan year (if known)?

Employer won't offer health coverage

Employer will start offering health coverage to employees or change the premium for the lowest-cost plan available only to the employee that meets the minimum value standard.* (Premium should reflect the discount for wellness programs. See question 15.)

a. How much would the employee have to pay in premiums for this plan? \$ _____

b. How often? Weekly Every 2 weeks Twice a month Monthly Yearly

Date of change (mm/dd/yyyy): _____

* An employer-sponsored health plan meets the "minimum value standard" if the plan's share of the total allowed benefit costs covered by the plan is no less than 60 percent of such costs [Section 36B(c)(2)(C)(ii) of the Internal Revenue Code of 1986]



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Name of Medicaid applicant/member	Social Security Number
-----------------------------------	------------------------

Appointing an Authorized Representative

Would you like to allow someone to represent you on all matters related to your case?

You can give a trusted person or an organization permission to talk about your application with us, see your information, and act for you on matters related to your application, including getting information about your application and signing your application on your behalf. This person can also act for you on other matters, including reviews, appeals and managed care processes. This person is called an "authorized representative." The Medicaid eligibility worker can release any information regarding your application/review and status to your authorized representative or any member of the organization indicated on this form. More than one person or organization can serve as your authorized representative.

You can appoint, withdraw or change an authorized representative at any time. If you ever need to change your authorized representative, contact Healthy Connections. If you are a legally appointed representative for someone on this application, you do not need to complete this section.

Name of Authorized Representative (First name, Middle name, Last name)		<input type="checkbox"/> New <input type="checkbox"/> Change <input type="checkbox"/> Addition <input type="checkbox"/> Remove this person or organization as my authorized representative	
Authorized Representative's address (Leave blank if you don't have one.)			Apartment or suite number
City	State	ZIP code	
Authorized Representative's phone number		Other phone number	
Authorized Representative's email address			
Organization name (if applicable)		Unit* (if applicable)	ID number (if applicable)

*It is best to identify a specific unit for large organizations.

OR
Permission to Release Information

Is there anyone that you would like us to share information with about your application?

By completing this section, you can give permission for the following person to receive information about your application/case, but they won't have the ability to act on your behalf like an authorized representative. You also give SCDHHS permission to release information about this application to this additional person or organization.

Name of person/organization		Phone	
Address	City	State	ZIP
Unit (if applicable)	ID Number (if applicable)		

Medicaid applicant/member's signature	Date (mm/dd/yyyy)
---------------------------------------	-------------------

If signing with an "X," please have two people sign below as witnesses.

Witness: _____ Witness: _____

Member is incapacitated and unable to sign. SCDHHS reserves the right to verify member's inability to sign. Provide reason: _____

Mail your signed form to: SCDHHS - Central Mail, PO Box 100101, Columbia, SC 29202-3101 **Fax:** (888) 820-1204

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