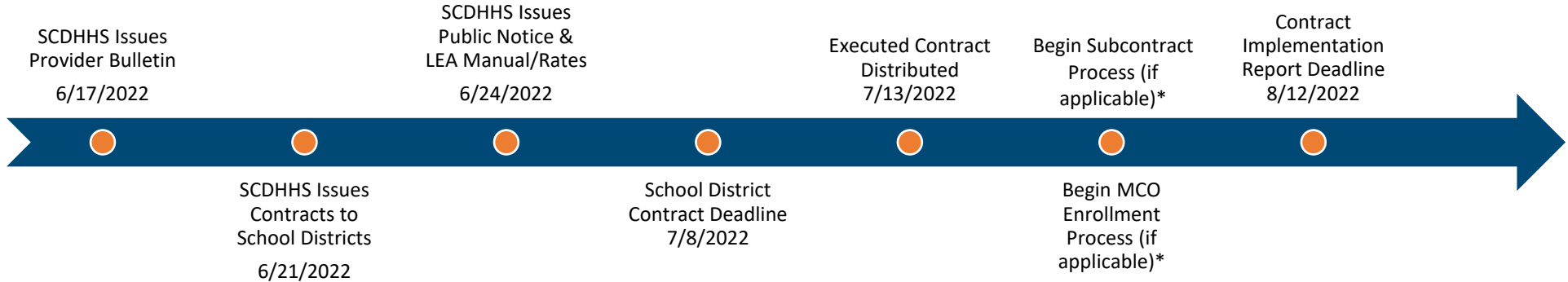


## June – August 2022 School District Important Milestones



Step	Deadline	Description
Step 1: SCDHHS Issues Contracts to School Districts	Tuesday, June 21, 2022	SCDHHS will issue contracts to school districts. Contracts will be coming from Chantae Days ( <a href="mailto:days@scdhhs.gov">days@scdhhs.gov</a> ) via email to the school district point of contact.
Step 2: School District Deadline for Contract Signature and Submission	Friday, July 8, 2022	School Districts must return the signed contracts by the deadline to Chantae Days ( <a href="mailto:days@scdhhs.gov">days@scdhhs.gov</a> ).
Step 3: SCDHHS executes School District Contracts and sends executed contracts to School Districts	Wednesday, July 13, 2022	Executed contracts will be sent from Chantae Days ( <a href="mailto:days@scdhhs.gov">days@scdhhs.gov</a> ) via email to school district points of contact. Chantae Days will copy <a href="mailto:state_contracts@scdhhs.gov">state_contracts@scdhhs.gov</a> and Vanesha Perrin ( <a href="mailto:vrperrin@ed.sc.gov">vrperrin@ed.sc.gov</a> ).
Step 4: School District submits Contract Implementation Report	Friday, August 12, 2022	Contract Implementation Report must be submitted to <a href="mailto:state_contracts@scdhhs.gov">state_contracts@scdhhs.gov</a> by deadline. If assistance is needed in completing the report, please email <a href="mailto:behavioralhealth004@scdhhs.gov">behavioralhealth004@scdhhs.gov</a> or Vanesha Perrin ( <a href="mailto:vrperrin@ed.sc.gov">vrperrin@ed.sc.gov</a> ).

**After execution of contract:**

**\*If staffing via Direct Hire**, the school district must reach out to the point of contact for each MCO to begin the enrollment process. The points of contact will be provided by SCDHHS to each school district via memo.

**\*If staffing via an existing Medicaid Provider (LIP, DMH, or RBHS)**, the school district must execute subcontract using the criteria outlined in the executed School District Contract. A copy of the subcontract must be submitted to [state\\_contracts@scdhhs.gov](mailto:state_contracts@scdhhs.gov) prior to billing of services.

**\*If staffing via a provider not enrolled in Medicaid (LIP or RBHS)**, the school district must execute subcontract using the criteria outlined in the executed School District Contract. A copy of the subcontract must be submitted as part of the Medicaid Provider Enrollment application.