

South Carolina Department of Health and Human Services  
Civil Rights Division  
CIVIL RIGHTS DISCRIMINATION COMPLAINT

Case Number \_\_\_\_\_

If you have questions about this form, call SCDHHS at (888) 808-4238. Return the completed form to:  
Civil Rights Division, SCDHHS, P.O. Box 8206, Columbia, SC 29202-8206

Your Name (First, Middle, Last)	Your Email Address (if available)		
Your Home Phone	Your Work Phone		
Street Address	City	State	ZIP

**Are you filing this complaint on behalf of someone else?** ☐ Yes ☐ No  
If "Yes," whose civil rights do you believe were violated?  
Name (First, Middle, Last)

**I believe that I have been (or someone else has been) discriminated against on the basis of:**  
☐ Race/Color/National Origin ☐ Disability ☐ Age ☐ Religion ☐ Sex ☐ Other (specify): \_\_\_\_\_

**Who or what agency or organization do you believe discriminated against you (or someone else)?**

Person/Agency/Organization	Phone
Street Address	City
	State
	ZIP

**When do you believe that the civil rights rights discrimination occurred? List Date(s):**

**Primary Type of Disability (pick one):** ☐ Mobility ☐ Mental/Psychiatric ☐ Learning ☐ Vision  
☐ Cognitive/Intellectual/Developmental ☐ Hearing ☐ Limited English Proficiency ☐ Speech ☐ Other

**Issue (pick one):** ☐ Physical Access ☐ Interpreter/Assistive Listening ☐ Service Animal ☐ Retaliation  
☐ Denial of Services/Refusal to Admit ☐ Other or Don't Know

Describe briefly what happened. How and why do you believe your (or someone else's) civil rights were violated?  
Please be as specific as possible. (Attach additional pages as needed.)

<b>Please sign and date this complaint</b>	
<b>Signature</b>	<b>Date</b>

Filing a complaint with SCDHHS is voluntary. However, without the information requested above, SCDHHS may be unable to proceed with your complaint. We collect this information under the authority of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 and other civil rights statutes. We will use the information you provide to determine if we have jurisdiction and, if so, how we will process your complaint. Information submitted on this form is treated confidentially and is protected under the provisions of the Privacy Act of 1974. You are not required to use this form. You may also write a letter that includes all information requested on this form.