

# TRANSITION CONFERENCE SUMMARY EXAMPLE

### SECTION 1: CHILD AND SERVICE COORDINATION INFORMATION

First and Last Name of Child: Jason Richards	DOB: 07/06/2018	Date of Conference: 03/29/2021
Is date of conference at least 90 days prior to child's third birthday? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
Service Coordinator Name: Mary Beth Lacey	Service Coordinator Phone: (864) 135-7111	BRIDGES ID #: 353588

### SECTION 2: TRANSITION CONFERENCE SUMMARY

Jason's transition conference was held today with his parents, Sarah and Jarrod, Molly O'Dell with Spartanburg District 3, and Cate Stevens from Big Blue Marble. Jason is zoned for Pacolet Elementary School. Sarah and Jarrod would like for Jason to attend the preschool program for children with disabilities for half of each day, and the three-year-old child development program at the school for the other half of the day. If he is eligible for the PCD services, this would limit his transportation time each day, and allow him to be with children without disabilities in his home school.

Jason will continue to attend Big Blue Marble until he begins attending Pacolet Elementary. If he is ineligible for PCD services, the parents would still like to pursue placement in the three-year-old child development program but keep his slot at Big Blue Marble until his eligibility for all school district placements has been decided.

### SECTION 3: TRANSITION SUPPORTS AND SERVICES

Steps to be taken to support the child and family's transition:	Person(s) who need to be involved:	Deadline for completion:
Eligibility evaluation for PSD services	Molly O'Dell	07/04/2021
Application for three-year-old child development program	Molly O'Dell	04/15/2021
Visit both classrooms at Pacolet Elementary School	Parents, Service Coordinator	05/31/2021

### SECTION 4: SIGNATURES OF TRANSITION CONFERENCE PARTICIPANTS (Method Codes: A=Attended, P=Phone)

Signature and Name	Role/Agency	Method		Date	
		A	P		
<i>Sarah Richards</i> <small>Signature</small>	Sarah Richards <small>Name</small>	Parent	✓		<b>03/29/2020</b>
<i>Jarrold Richards</i> <small>Signature</small>	Jarrold Richards <small>Name</small>	Parent	✓		<b>03/29/2020</b>
<i>Mary Beth Lacey</i> <small>Signature</small>	M.B. Lacey <small>Name</small>	Service Coordinator	✓		<b>03/29/2020</b>
<i>Molly O'Dell</i> <small>Signature</small>	Molly Odell <small>Name</small>	LEA Representative	✓		<b>03/29/2020</b>
<i>Cate Stevens</i> <small>Signature</small>	Cate Stevens <small>Name</small>	Early Care and Education		✓	<b>03/29/2020</b>