

## **Spartanburg LEIS Meeting**

**May 28, 2024**

### **Agencies Represented:**

Ahead Start

About Play

Meeting Milestones

Family Connections

Better Beginnings

Tiny Feet

South Carolina School for the Deaf and Blind

Department of Disabilities and Special Needs (DDSN)

Family Connections

Spartanburg Eligibility Office

- **DDSN Presentation- Stephanie Turner**

- **Pyramid Model –**

- TECS has purchased Early Intervention Pyramid Model, e-modules, to help support and guide your practice. The modules are uploaded in SCEILS and will be released soon for you to watch at your own pace and for your own knowledge. As of right now, we only ask that you view the e-modules and incorporate any strategies you might find helpful. We are NOT requiring any implementation or other tasks. We know implementation takes a while and we don't expect South Carolina to become a full pyramid state until 5-7 years from now. Kerri Wikel will follow up with additional details, but we wanted to let you know that they are forthcoming and we are excited for you to have access. We anticipate the modules will be assigned to you in SCEILS by July 1.

- **BabyNet State Office Updates**

- Summer Summits-

- BabyNet State Office, TECS & Eligibility, will be hosting an all-day Policy and Procedure Training. All service coordinators and supervisors are required to attend one of the six sessions and those who live closest to a location will have priority in attending. If there are any conflicts with attending trainings closest to you, other options are available. The training will consist of a detailed overview of BabyNet policy and procedures. During the training, we will collect questions, respond to them as time permits, and follow up on questions we have to further investigate or could not get to. Service coordinators must complete the registration form no later than Monday, May 20, 2024, at 5:00 p.m. If someone cannot attend any of the sessions due to a medical reason or scheduled leave, please contact Stephanie Donald, to determine the next steps. The Summer Summit location and dates are:

1. Columbia, June 10 & 28, Peebles Auditorium
2. Spartanburg, July 15 & 16, SCSDB Campus
3. Conway, July 25 & 26, Coastal Carolina University

- Service Coordination-

- All BabyNet eligible children are entitled to service coordination. Previously, BabyNet implemented service coordination only, during the pandemic due to capacity issues, however, that is no longer allowed. If Family Training has been identified as a needed service, it must be added to the IFSP and the service coordinator will proceed with next steps, as outlined in policy and procedures.

- Record Transfers-

- Once a service coordination provider accepts a referral from BabyNet Eligibility, the OSC is responsible for finding another service coordination provider and transferring the record. Please be sure to follow appropriate [procedures](#) when completing record transfers within districts and out of districts.

- Record Closures-

- Service coordinators must be sure to notify ALL IFSP team members of planned record closures, when a child exits IDEA/Part C due to a planned closure prior to age three, or at age three. Please be sure to follow [procedures](#) for record closures. The State Office has received a lot of complaints from therapy providers, due to not being notified of record closures.

- Timely Data Entry (service logs)

- Service coordinators and EIS providers must enter service logs within 7 days of providing a service. Please make sure service logs are thorough and has correct information. If a service log has to be deleted, please submit a help desk request and provide the full 7-digit service log ID.

- **Planned Services**

- Unlocking IFSP's

- Payor Source Edits-Service coordinators cannot request to unlock an IFSP in order to correct a payor source, if service logs are already attached. If the incorrect payor source was selected and service logs are already attached:
  1. The therapy provider must submit a help desk request or email the designated [regional coordinator](#), to have service logs deleted.
  2. The Service coordinator will complete an administrative change review and correct the payor source.

3. Once corrections have been made, the therapy provider will then re-enter those service logs, under the updated IFSP with the correct payor source.

- Planned services clean-up

- Service coordinators must remove services that have ended from planned services. If not, multiple services will appear in the drop-down box, on the service log screen.

- **Transition Updates and LEA Feedback/Updates**

- Transition Notification/SDE

- We are updating the transition notification reports for the Local Education Agencies (LEAs) and State Education Agency (SEA). The report will now include directory information for all active children in an IFSP, who are at least 24 months and potentially eligible for Part B services. The report will also include the primary service coordinator's name, phone number, email and agency.

- Demographic Screen/LEA

- Please be sure that service coordinators have the correct LEA selected on the Demographic Screen (section 10) in BRIDGES. Once the current LEA is selected, it will automatically populate on the Transition/Exit screen (section 1). Service coordinators are able to make these corrections themselves and we must ensure that the appropriate LEA's receive accurate directory information.

- Part C to Part B Guide

- The State Office and Department of Education (DOE) created a transition guide and PowerPoint, that talks about IDEA Part C to Part B Transition Requirements. We are currently waiting for a Joint Statement to be signed, from Part C and Part B, before releasing the guide. The guide will be sent to service coordination supervisors and owners.

- **Reminders**

- RBI Community of Practice (CoP)

- RBI Community of Practice will pause for the summer and resume in the fall. We also want to remind agencies that new hires (service coordinators), must complete RBI Training in SCEILS, as part of onboarding and to receive Bridges access.

- Child Outcomes Summary – Knowledge Check

- COS KC and Modules were due May 7<sup>th</sup>. Please be sure to analyze reports, to determine who completed the knowledge check and modules. New hires are not required to complete the knowledge check and will have 90 days to complete the modules in SCEILS.
- Family Outcomes Survey-
  - BabyNet State Office and TECS are excited to announce that we received a great response rate from families who completed the survey! The response rate was over 30%, which means we exceeded our goal of at least 20%. The State Office will be consolidating and sorting the responses and sending them to each individual service coordination agency by July 1<sup>st</sup>. We will also be utilizing the feedback to determine how we can improve the Part C program statewide.
- BabyNet/Medicaid Eligibility-
  - Families are still being told they are not eligible for Medicaid, or their coverage has ended, due to being in BabyNet. Again, this information is not true and should be escalated to the appropriate [regional coordinator](#) and include the BRIDGES ID, Child's name, DOB, Medicaid ID and parents' name. The Medicaid eligibility team reported that families are not sending in paperwork, verifying income or household size. Also, children who have TEFRA or SSI commonly have two Medicaid numbers, which also causes issues.
- Supervisor Email
  - If service coordination agencies have supervisors for one or more areas in the state, please be sure to email Joyce Kimrey. We are in the process of updating the supervisor contact list. In one email, please include the supervisors' name, email, phone number, and areas they cover.
- SC Infant Mental Health Association (SCIMHA) Reminder
  - SCHIMA and BabyNet are excited to relaunch several opportunities for providers. These offerings include Facilitating Attuned Interaction (FAN) trainings and Reflective supervision.
- Community Outreach, Events, Resources, Updates
  - BabyNet Eligibility Updates- Anderson Office has hired a new Intake Coordinator

**Upcoming LEIS Meeting: August 2024 (Virtual)**

