

# Meeting Minutes

## Healthy Connections Communities: HCBS Rule Workgroup

|                        |   |  |  |   |            |
|------------------------|---|--|--|---|------------|
| <b>Subject</b>         | <b>Monthly Meeting</b>  | <b>Date/Time</b>                             | <b>March 2, 2017 /10 AM – 11:30 AM</b> |   |            |
| <b>Location</b>        | DHHS Jefferson Square, J9 Conference Room   |  |  |   |            |
| <b>Connection Info</b> | <b>Phone:</b> Please choose the access number local to you:<br>803-726-9796                      864-908-3279                      843-737-7035<br><b>Code: 888159#</b> |  |  |   |            |
| <b>Attendees</b>       |   |  |  |   |            |
| <b>SCDHHS</b>          | <b>Y/N</b>  | <b>Lt. Gov. Office on Aging</b>              | <b>Y/N</b>                             | <b>Protection &amp; Advocacy</b>                              | <b>Y/N</b> |
| Peter Liggett          | N   | Dale Watson                                  | N                                      | Gloria Prevost  | N          |
| Kelly Eifert           | Y   |  |  | Nancy McCormick   | Y          |
| Cassidy Evans          | Y   | <b>Legislature</b>                           | <b>Y/N</b>                             |   |            |
| Lara Sheehi            | N   | Ryan Burnaugh                                | N                                      | <b>Family Connection of SC</b>                                | <b>Y/N</b> |
| George Maky            | N   | Angie Willis                                 | N                                      | Amy Holbert   | N          |
| Kara Wagoner-Lewis     | N   | <b>SC Vocational Rehabilitation</b>          |  | Shannon Staley  | N          |
| Michelle Abney         | Y   | Neal Getsinger                               | N                                      | Kathryn Padgett   | Y          |
| Jennifer Robinson      | Y   | Jacob Chorey                                 | Y                                      | <b>Providers</b>  | <b>Y/N</b> |
| Catrena Britton        | N   |  |  | Joy Jay, <i>Mental Health America</i>                         | N          |
| Sonia Wright           | N   | <b>DMH</b>                                   | <b>Y/N</b>                             | Phil Emory, <i>Gateway</i>                                    | N          |
| Cindy Pedersen         | N   | Ligia Latiff-Bolet                           | N                                      | Barbara Wright, <i>Helping Hands</i>                          | N          |
| Lisa Ragland           | Y   |  |  | Lynn Stockman, <i>Newberry Co. Council on Aging</i>           | N          |
| Belinda Adams          | N   | <b>Center for Disabilities Resources</b>     | <b>Y/N</b>                             | Mary Poole, <i>York DSN Board</i>                             | Y          |
| Vanessa Busbee         | N   | David Rotholz                                | N                                      | Evelyn Turner, <i>Charleston DSN Board</i>                    | N          |
| Tony Matthews          | Y   | Meghan Trowbridge                            | N                                      | Judy Johnson, <i>Babcock Center</i>                           | N          |
| Sherry Everett         | N   |  |  | Diane Wilush, <i>United Cerebral Palsy</i>                    | N          |
| LaToya Brown           | N   | <b>SC Developmental Disabilities Council</b> | <b>Y/N</b>                             | Brad Beasley, <i>United Cerebral Palsy</i>                    | N          |
| Alexis Martin          | N   | Valarie Bishop                               | N                                      | John Cocciolone, <i>Thrive Upstate</i>                        | Y          |
| Terrell McMorris       | N   | Reyhan Miller                                | Y                                      | Terry Rogers, <i>CHESCO Services</i>                          | Y          |
| Candice Smith-Byrd     | Y   | <b>Able SC</b>                               | <b>Y/N</b>                             | Anne Connor-Schisler, <i>Aging with Flair</i>                 | N          |
| Ann-Marie Dwyer        | N   | Kimberly Tissot                              | N                                      | Dee Curran, <i>Adult Enrichment Centers</i>                   | N          |
| Sheila Chavis          | N   | Jerri Davison                                | N                                      | Samantha Kriegshauser, <i>Adult Enrichment Centers</i>        | N          |
| Vikki Rumph            | N   | Robbie Kopp                                  | Y                                      | Russell Rhodes, <i>Adult Enrichment Centers</i>               | Y          |
| Jenny Lynch            | N   |  |  | Elizabeth Krauss, <i>Georgetown DSN Board</i>                 | Y          |
| Bryan Kost             | N   | <b>AccessAbility</b>                         | <b>Y/N</b>                             | Ralph Courtney, <i>Aiken DSN Board/Tri-Development Center</i> | Y          |
|                        |   | Julia Martinelli                             | N                                      | Tyler Rex, <i>Anderson DSN Board</i>                          | N          |
| <b>SCDDSN</b>          | <b>Y/N</b>  |  |  | Margie Williamson, <i>The Arc of SC</i>                       | Y          |
| Beverly Buscemi        | N   | <b>Walton Options</b>                        | <b>Y/N</b>                             |   |            |
| Susan Beck             | N   | Tiffany Johnston                             | N                                      |   |            |
| Janet Priest           | Y   | Cyndy Milstead-Anzek                         | Y                                      | <b>Beneficiaries/Families</b>                                 | <b>Y/N</b> |
| Dave Goodell           | N   |  |  | Tracie Hayward  | N          |
| Tom Waring             | N   | <b>Federation of Families</b>                | <b>Y/N</b>                             | Angela Greene   | N          |
| Ben Orner              | Y   | Belinda Pearson - Barber                     | N                                      | Bill Welch  | Y          |
|                        |   |  |  | Ebony DeLoach   | N          |
|                        |   | <b>AARP</b>                                  | <b>Y/N</b>                             | Mary Tutterow   | N          |
|                        |   | Coretta Bedsole                              | N                                      |   |            |

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| Agenda |  |                                 |                     |
|--------|--|---------------------------------|---------------------|
| No.    | Topic  | Owner                           | References/handouts |
| 1.     | Welcome  | Kelly Eifert                    |                     |
| 2.     | Workgroup Updates:<br>Waiver Renewals<br>Person-centered planning<br>Conflict Free Case Management | Leads                           |                     |
| 3.     | Settings site visits   | Kelly Eifert &<br>Cassidy Evans |                     |
| 4.     | General Updates  | All                             |                     |

| Key Points Discussed |                   |   |
|----------------------|-------------------|---|
| No.                  | Topic             | Highlights  |
| 1.                   | Workgroup Updates | <ul style="list-style-type: none"> <li>• <u>Waiver Renewals:</u> <ul style="list-style-type: none"> <li>○ Community Supports Waiver – the public comment summary was posted on Feb. 14, 2017: <a href="https://www.scdhhs.gov/service/waiver-management-field-management">https://www.scdhhs.gov/service/waiver-management-field-management</a></li> <li>○ ID/RD Waiver renewal – there are still a few outstanding RAI questions to be answered as information is being reviewed and approved by leadership and data is needed from Fiscal.</li> </ul> </li> <li>• <u>Person-centered planning group:</u> <ul style="list-style-type: none"> <li>○ Met on 3/1/17</li> <li>○ Reviewed CLTC policy and procedure chapters on service planning and gave suggestions for changes for CLTC to consider at next policy meeting</li> <li>○ Discussed estimated cost for videos to be created on the planning process as experienced by current waiver participants. One video per waiver. Would like to use a local company (Zero Gravity) as they would be able to do the videos in Closed Captioning, Descriptive, and American Sign Language formats. Will be researching funding methods as this is not something budgeting for by SCDHHS. Suggestions: <ul style="list-style-type: none"> <li>▪ Ad Council</li> <li>▪ Riggs Ad Agency (? – Create-a-thon)</li> <li>▪ Utilize USC (or other colleges/technical schools)</li> <li>▪ DD Council</li> <li>▪ Kelly will research these</li> </ul> </li> </ul> </li> </ul> |

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|    |                      | <ul style="list-style-type: none"> <li>• <u>Conflict Free Case Management:</u> <ul style="list-style-type: none"> <li>○ Cassidy will get minutes out from January meeting once she hears back from Director Soura on proposal given to him based on January meeting</li> <li>○ Draft proposal given to him was based on feedback from meeting; will also use to address ID/RD RAI question on CFCM</li> <li>○ Want to get the information out as soon as ready so providers can start making plans and business decisions – but did not want to put anything out to share prior to Director Soura’s approval.           <ul style="list-style-type: none"> <li>▪ It was suggested that the committee should have seen the revised proposal – at least to see what was forwarded for review</li> </ul> </li> </ul> </li> </ul>   |
| 2. | Settings site visits | <ul style="list-style-type: none"> <li>• PCG has been doing pilot site visits during February       <ul style="list-style-type: none"> <li>○ No written feedback has been given to SCDHHS on any of the sites, but Kelly is happy to share them with the providers directly once she receives them.</li> <li>○ Kelly shared the webpage with the PCG information on it: <a href="https://msp.scdhhs.gov/hcbs/site-page/pcg-hcbs-site-visits">https://msp.scdhhs.gov/hcbs/site-page/pcg-hcbs-site-visits</a> Encouraged providers to share information with their staff</li> <li>○ The findings/reviews of the individual sites will not be published. The findings will be published in aggregate in the Statewide Transition Plan which will go through a public comment period. That is likely to be early 2018.</li> </ul> </li> <li>• Full implementation of the site visits statewide should begin this month; we will get an update on 3/3/2017</li> <li>• Question was asked on how compliance was determined. As with the self-assessments, information will be taken in context for each setting. PCG will offer a recommended compliance level; SCDHHS with SCDDSN will make the final determination of compliance level.</li> <li>• Mary Poole (York) and John Cocciolone (Thrive Upstate) offered their feedback on their site visits since they were part of the pilot.       <ul style="list-style-type: none"> <li>○ Overall very good; very nice and professional surveyors, not intimidating; had some minor things (DOL posters in residential settings); anxious to see the feedback.</li> </ul> </li> </ul> |

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|----|---------|---|
|    |         | <ul style="list-style-type: none"><li>○ For waiver participants, each provider asked a variety of people if they wanted to be interviewed by the site surveyors, making sure people knew this was voluntary</li><li>○ It was suggested that since many people do work in the mornings, perhaps focus more on residential in the afternoons/evenings and visit Day programs in the morning (so people don't miss work)</li><li>○ Also suggested that perhaps SLP I or SLP II participants might be able to do phone interviews (calling after work)</li><li>○ Also suggested that site surveyors do some type of formal exit interview with providers</li><li>○ Kelly will discuss these issues with PCG on the 3/3 call.</li><li>● Mary offered a resource for providers for creating a lease. She found a website that was easy to use and edit to create leases for her residential settings. Will be sure to share with colleagues (<i>Mary – if you email it me, I will email out to this group</i>).</li><li>● Kelly noted that she and Cassidy are both presenting at the HSPA conference in Myrtle Beach (March 13 – 15) so if any providers had questions about site visits, they can certainly talk with us there.<ul style="list-style-type: none"><li>○ If providers were not attending the conference, but would like to see those presentations, please contact Kelly or Cassidy to arrange a time to come and present</li></ul></li></ul> |
| 3. | Updates | <ul style="list-style-type: none"><li>● John noted that since the presentation on Vermont, that information has created some panic/anxiety for families. He wanted to reiterate that this rule is outcomes-oriented<ul style="list-style-type: none"><li>○ There was a lot of discussion about the need for families and providers to continue to be educated, and even school professionals/teachers</li><li>○ Kathryn noted that Family Connection is the <a href="#">Parent Training Information Center</a> for the state (federally funded program) and they are working on getting into schools and talking with professionals about expectations for students with disabilities</li><li>○ Kelly noted that if person-centered planning is done well, then the outcomes should be achieved for the individuals we support – which is what we want.</li></ul></li></ul>   |

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| Action Items |   |         |                        |
|--------------|---|---------|------------------------|
| No.          | Action Item                             | Owner   | Target Completion Date |
| 1.           | Provide updates on settings site visits | Kelly   | ongoing                |
| 2.           | Provide update on CFCM                  | Cassidy | April 6 (hopefully!)   |

**Next Meeting:** April 6, 2017- **Email update!**

Future Meetings/Email Updates:

May 4, 2017

June 1, 2017

July 6, 2017 (*email update*)

August 3, 2017

September 7, 2017

October 5, 2017

November 2, 2017

December 7, 2017